



June 5, 2014

DIVISION MEMORANDUM

No. 132, s. 2014

**ASSIGNMENT OF EDUCATION PROGRAM SUPERVISORS
 AS DISTRICT ADVISERS**

To: Education Program Supervisors
 Public Schools District Supervisors/ In Charge
 Elementary and Secondary School Heads
 This Division

1. To facilitate the implementation of the DepEd programs and projects, to efficiently provide assistance to the teachers and school heads and to ensure the delivery of quality education to the learners, this Office assigns the following Education Program Supervisors to the different districts within this Division effective immediately, as follows:

EPS	DISTRICT
Mary Grace V. Gallana	Magsaysay 1
	Magsaysay 2
	Medina
Ma. Theresa M. Absin	Talisayan
	Kinoguitan
	Sugbongcogon
Ferminia M. Labis	Salay
	Lagonglong
	Jasaan
Meylinda M. Paceno	Balingasag South
	Balingasag North
Norberto E. Rosales	Claveria 1
	Claveria 2
Rhodora L. Gallares	Villanueva
	Tagoloan
	MOGCHS
Demosthenes A. Jarales	Opol
	Alubijid
Rudy O. Magdugo	Laguindingan
	Libertad
	Initao
Johnny D. Redondo	Naawan
	Manticao
	Lugait

2. The said assignment as District Advisers shall be in addition to the core functions of the Education Program Supervisors. As District Advisers, they shall:

- work in tandem with the assigned Public Schools District Supervisor/ Incharge in monitoring the status of the schools, the conduct of classes, the quality of the delivery of instruction and all other activities within the assigned districts;

- review the instructional supervisory plans and supervisory reports, class program, performance rating, school forms and other reports before they reach the Office of the OIC-ASDS/ SDS for approval;
- notify their assigned districts for urgent/ important call-ups and activities;
- represent the Office of the SDS when needed;
- perform all other functions deemed necessary.

3. The assignment as District Adviser however doesn't limit the EPSs from visiting and monitoring the instruction in all other districts considering that each EPS has a focus learning area to supervise and additional roles to perform per Division Memorandum No. 102 dated April 24, 2014. Moreover, EPSs/ PSDSs are expected to create initiatives relevant to their assigned learning area and shall lead the implementation of said initiatives.

4. For guidance and compliance.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/jgv

To be indicated in the Perpetual Index
under the following subjects:

ASSIGNMENTS

DISTRICTS

SCHOOLS