





Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
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February 27, 2014

MEMORANDUM

TO: THE DIVISION BIDS AND AWARDS COMMITTEE (BAC)
This Division

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: CONDUCT OF REGULAR DIVISION BAC MEETING

1. To ensure transparency, efficiency and strict conformity with the rules, regulations and policies in the conduct of procurement activities in the Division, there shall be a Weekly Bids and Awards Committee (BAC) Meeting every Monday at 4:00 – 5:00 p.m. and every Friday at 8:30 – 9:30 a.m.
2. The agenda of the said conference are as follows:
 - Making of resolutions on the mode of procurement of purchase requests;
 - Opening of bids/ canvass forms;
 - Updates on procurement activities; and
 - Other related matters.
3. The participants to the conference are the members, secretariat and technical working group of the Division BAC per Division Memorandum No. 61, s. 2014, as follows:

BIDS AND AWARDS COMMITTEE

Chairman: JEAN G. VELOSO
Co-Chair: BERNADETTE F. SAMACO
Members: VIRGINIA A. BUANA
MARIA THERESA M. ABSIN
EDWIN L. GAMOROT
MARK LORREN T. TEJANO

BAC SECRETARIAT

Chairman: ELEANOR G. PADEROG
Members: ERLINDA G. DAEL
ARNEL N. CARACHO

TECHNICAL WORKING GROUP

Chairman: NORBERTO E. ROSALES
Members: SANDY SEMO
JERRY ASILO

4. For guidance and compliance.

CLL/jgv