



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region X



## DIVISION OF MISAMIS ORIENTAL

**Cagayan de Oro City**

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June 23, 2014

### MEMORANDUM

No. ....2014

TO: All Public School District Supervisor/District In Charge  
This Division

Attention: All DALSCs  
Mobile Teachers  
IP Teacher

From : CHERRY MAE L. LIMBACO, Ph. D., CESO V  
Schools Division Superintendent

Re: **CORRIGENDUM TO THE UNNUMBERED DIV.MEMO DATED MAY 12,2014 RE:  
CAPABILITY BUILDING SEMINAR TO ALL UNTRAINED INSTRUCTIONAL  
MANAGERS AND LITERACY FACILITATORS**

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1. Due to conflict of schedule of activities in the division, the field is hereby informed of the corrigendum of the Division Memo no. s.2014 to wit;  
  
Cluster 1 - July 3,4 ,2014 Opol to Lugait at Gimangpang Initao ,Misamis Oriental  
  
Cluster 2 - July 1,2,2014 Balingasag to Magsaysay at Balingasag,Misamis Oriental
  2. The Division Core of Trainers are advised to ready with their power point presentation one week before the schedule date.
  3. Immediate and wide dissemination of this memorandum is high desired.



Department of Education  
Region X

Division of Misamis Oriental

**CAPABILITY BUILDING PROGRAM FOR THE UNTRAINED INSTRUCTIONAL MANAGERS (IMs) AND LITERACY FACILITATORS (LFs)**

July 1, 2, 3, 4, 2014

Magsaysay to Balingasag (venue Peoples Palace) and Opol to Lugait ( Gimangpang , Jitao)

TIME	ACTIVITY/TOPICS/WORSHOP	Day 1		Day 2	
		Facilitator	Activity	Facilitator	
7:00 – 8:00	Arrival and Registration	Ma. Shiela Balcica/Ella Marie Cabanlit	Recap/insight	Group assigned	
8:00-9:00	Opening Program	Joy Jover/Riza Paulin	Learning support strategies	Mr. Gerum Salatan/Ernie Lago	
	* Statement of purpose	Mr. Vicente/Mr. Randy Durog	Demo Teaching A&E	Ma. Shiela Balcica/Lilibeth Cavallida	
	* Group Tasking	Mrs. Esguerra/Ms Betsy Madronio	Demo Teaching BLP	Marideth Chacon/Ditma Wasil	
9:00-11:00	* EFA Goals and Objectives * Legal basis	Mr. Rudy O. Magdugo	Demo Teaching BLP	Marideth Chacon/Ditma Wasil	
11:00 – 12:00 AM	Community Mechanics & immersion	Mr. Vicente/Mr. Sewagan	ALS Key to Good Performance	Mrs. Remy Virador/Paulin	
12:00-1:00		Lunch Break			
1:00-2:00	* The 4As of learning	Miss Eden Bacara/Riza Paulin	Monitoring & material utilization	Mr. Andrian Tecson/Randy Durog	
2:00-3:00	Assessment, data processing	Mrs Virador/Lorna Tapasao	Return Demo A&E, BLP	Assigned participant	
		Mrs. Riza Casino/Mrs. Racho	Appreciating demo teaching	Mr. Magdugo	
3:00-4:30	Lifelong Learning Skills			Esguerra, Bacarra/Paulin, Cabanlit	
4:30-5:30	Teaching RWN	Gerum Salatan/Ditma Wasil	Closing program	Incharge of the venue	
6:00-6:30	Dinner		Officer of the day	Mrs. Susie De Leon/Racho	
6:30-7:30	Facilitating skills	Mr. magdugo			
	Officer of the day	Andrian Tecson/Normandy Ranoa			

Prepared by:  
RUBEN O. MAGDUGO  
ES 1 ALS