



Republic of the Philippines
Department of Education
Region X-Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City



DIVISION MEMORANDUM

No. 09 5. 2014

MEMORANDUM

TO: Public Schools District Supervisors
School Heads in Elem and High School

FROM: ~~CHERRY MAE L. LIMBACO, Ph.D., CESO V~~
Schools Division Superintendent

SUBJECT: DEADLINE FOR THE SUBMISSION OF GROUP CONTEST ENTRY

DATE: January 9, 2014

1. Please be informed that the deadline for the submission of Group Entry is on January 20, 2014, Attention: ERLINDA G. DAEL, Division Campus Journalism Coordinator.
2. Attached is the General Guidelines for the Group Contest.

CLL/egd

GENERAL GUIDELINES OF GROUP CONTEST

- A. The group contest is open to Elementary and Secondary Schools that belong to the top/best school papers of each Division.
- B. School Paper may be submitted in any of the following format:
- ✦ **paper-based (print)**
 - ✦ **e-document**
 - ✦ **E-Publications**
- C. The Technical Specifications for both Elementary and Secondary levels are as follows:
- ✦ No. of Pages: Minimum of 12 and a Maximum of 20
 - ✦ News Section – at least 3
 - ✦ Sports Section – at least 2
 - ✦ Feature Section – at least 3
 - ✦ Editorial Section – at least 2
 - ✦ Science & Technology – at least 2
 - ✦ Color- monotone/duotone/tri-color
 - ✦ Process: Offset
 - ✦ Paper Stock: Bookpaper or C2S 60lbs-70lbs
 - ✦ Color : Front and back full color, inside pages in black and white
 - ✦ Size: 9 x 12-18'x12" - Elementary
12 x 18- 18' x 24" - Secondary/High School
- D. The different SECTIONS and category to be judged for the group contest are as follows:
- ✦ News section/Pahinang Balita
 - ✦ Editorial Section/ Pahinang Editoriyal
 - ✦ Feature Section/ Pahinang Lathalain
 - ✦ Sports section/Pahinang Pampalakasan
 - ✦ Science & Technology/Pahinang Agham at Teknolohiya
 - ✦ Layout and Page design Category/kategoryang Pag-aanyo at Disenyo ng Pahina
- E. The requirements for the e-document are the same as of the paper-based entries except that it will be in the portable document format (pdf). E-documents must be placed in a compact disc (CD).
- F. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- G. The School Paper may be submitted in any of the following format:
1. **Paper-based (print) or E-document (pdf).**
Since the school paper and e-document entries will be evaluated using the same set of criteria, each division is supposed to submit **ten (10) entries per category**, which are composed of school paper and e-document regional qualifiers combined. The requirements for the e-document are the same as those of the paper-based entries except that they will be in the portable document format (pdf). E-documents must be placed in a compact disc (cd).
Schools that did not collect journalism or subscription fee from the students are the only institutions allowed to submit their campus publication in e-document format (pdf). Schools that will submit entries in this format should include a certification from the parents' association, duly noted by school principal, that no publication fee was collected from the students. **This certification should be included in the documents submitted to the regional office before the regional judging of the school papers.**
- H. **Publications are official campus publication websites** maintained by the editorial staff of the school paper. E-publications must be attached or linked to the official website of the school. For e-publications, schools should submit their URL (Universal Resource Locator) or email it to this address: depedx_sed@yahoo.com