



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
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January 29, 2015

**MEMORANDUM TO: ELEMENTARY AND SECONDARY ADMINISTRATORS
OF NON-IMPLEMENTING SCHOOLS
ALL CLUSTER BOOKKEEPERS**

**SUBJECT: DEADLINE OF MOOE CASH ADVANCES AND LIQUIDATION
REPORTS**

The release of Cash Advance shall be every 2nd Monday of the month. Further, the deadline for submission of liquidation report shall be on the 15th day from the 2nd Monday of the month.

Specific schedules as follows:

Deadline of CA submission	Release of Cash Advance	Deadline of Liquidation
February 4, 2015	February 9, 2015	February 24, 2015
March 4, 2015	March 9, 2015	March 24, 2015
April 6, 2015	April 13, 2015	April 28, 2015
May 6, 2015	May 11, 2015	May 26, 2015
June 3, 2015	June 8, 2015	June 23, 2015
July 8, 2015	July 13, 2015	July 28, 2015
August 5, 2015	August 10, 2015	August 25, 2015
September 9, 2015	September 14, 2015	September 29, 2015
October 7, 2015	October 12, 2015	October 27, 2015
November 4, 2015	November 9, 2015	November 24, 2015
December 2, 2015	December 7, 2015	December 22, 2015

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent