



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net
(08822)724615, (088)8564454/ Fax (088)8564524



January 27, 2014

DIVISION MEMORANDUM

NO. 28 S.2014

To: Education Program Supervisors I
Division Office Section Heads
PS District Supervisors/ PS District In-charge
Elementary School Heads (Full-fledged)
Secondary School Heads

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

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1. There will be a **DIVISION MANAGEMENT COMMITTEE (MANCOM) Meeting on February 7, 2014 (7:30 am to 5:00pm)**. The venue shall be announced later.
 2. A Registration Fee of Three Hundred Fifty Pesos (Php 350.00) to cover two snacks and lunch will be charged to Division INSET Funds.
 3. Travelling and other incidental expenses are charged to local / downloaded funds subject to the usual accounting and auditing rules and regulations.
 4. Wide and immediate dissemination of this Memorandum is hereby enjoined.

CLL/rlg



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DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

Date & Time : February 7, 2014 (7:30am to 5:00pm)

Venue : Grand Caprice Hotel & Restaurant, Limketkai , Cagayan de Oro City

Time	AGENDA/ PARTICULARS	IN-CHARGE/ Discussant
7:30	Arrival	
8:00-8:30	Registration & Attendance (By District)	G.Gallana/ J. Redondo /N. Rosales/ R. Gallares & All PSDS
8:30-9:00	Opening Program A. Tribute to God & Country B. Welcome Message & Opening Remarks C. Presentation of the Participants	Meylinda Paceño & Maria Teresa Absin Jean G. Veloso, ASDS Bernadette P. Samaco, AO-V
9:00	MANCOM PROPER A. Call to Order B. Reading and Consideration of the minutes of the previous MANCOM C. Business Arising from the minutes D. Discussion on Agenda taken up in the Regional MANCOM	Cherry Mae L.Limbaco,Ph.D.,CESO V Mrs. Merlinda Ilago, Sch Head, Lumbo NHS Cherry Mae L.Limbaco,Ph.D.,CESO V
10:00	E. National, Regional & Division Issuances 1. D.M. 21,S.2014-Recruitment, Evaluation & Selection of New Teacher Applicants for Teacher 1 Position(Elem.& Sec.) 2. D.M. 23,s.2014-Schedule of Committees in Checking of Forms & Review of Computation in Reading of Honors for SY 2013-2014	Jean G. Veloso, ASDS Mr. Demosthenes Jarales
12:00nn	LUNCH BREAK	
1:00	3. D.M.17,S.2014-Implementation of Division School Strategic Plan in Preparation for the S.Y. 2014 NAT 4. D.M. 10,S 2014- Schedule of Activities for March 2014 5. D.M.5, S.2014-No Collection Policy 6. U.M..S.2014-Fire Safety & Hazard Inspection of School Buildings 7. Other Concerns...	Virginia A. Buana,EPS-1 Erlinda G. Dacl,EPS-1 Ferminia Labis,EPS-1 Norberto Rosales,EPS-1 c/o All EPSs / Section Heads/AO
	ADJOURNMENT	

LYNNETH R. ABROGUEÑA,Ph.D.
Master of Ceremonies