



September 23, 2014

Division Memorandum  
No 222 s. 2014

Memorandum To:

Education Program Supervisors  
Speaker/Facilitator  
Teachers of the Open High School Program  
Working Committee members

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent

Subject: Division Training for Teachers in Open High School Program  
On October 8-10, 2014.

In response to the Abot Alam program of the government, this division comes up with the initiative to cater OSYs unable to finish high school. To prepare for the implementation of this initiative, "**Diploma Ko, Kaya Ko!**", this division will conduct a Division Training for Teachers teaching Open High School Program an avenue of this initiative on October 8-10, 2014 at **Basamangas, Jasaan, Misamis Oriental**.

**This is a live-in training.** The participants of this training are the, Education Program Supervisors, Speakers, and **Teachers of Open High School Program**. (See enclosure no. 3)

**A registration fee of Two thousand one hundred pesos (P 2,100.00)** from each participant to cover expenses on food and accommodation, DVD of modules and Handbook, honoraria of the speakers and other incidental expenses shall be charged to School MOOE. **Traveling expenses** of the participants shall also be charge to School MOOE subject to the usual accounting and auditing, rules, and regulations.

Participants are advised to be in the venue early in the morning of day 1. **First meal served is breakfast in day 1 and the last meal served is lunch of day 3.**

Committees and training matrix and list of participants are enclosed in this memorandum.

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**Division Training for Teachers in Open High School Program  
October 8,9,10, 2014  
Basamangas,Jasaan , Misamis Oriental**

**Technical Working Group**

CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent

JEAN G. VELOSO  
Assistant Schools Division Superintendent

**Planning Committee:**

Chair: Virginia A. Buana

Co-chair: Rhodora L. Gallares ,Rudy Magdugo & Edwin Gamorot

**Members:**

Edwin G, Gamorot , Erlinda G. Dael, Ferminia Labis  
Meylinda M. Paceaño, Maria Teresa M. Absin , Johnny D. Redondo, Grace V. Gallana  
Norberto E. Rosales

**Finance, Food, Venue and Accommodation:**

Chair: Mary Grace V. Gallana

Members: Johnny D.Redondo  
Norberto E. Rosales  
Meylinda M. Paceaño

**Training Design, Memorandum and Matrix (preparation, posting and distribution):**

Chair: Rhodora Lanza-Gallares

Members: Maria Teresa M. Absin  
Andrew Heroe R.Janubas

**Program preparation and distribution, Registration and Attendance sheet preparation:**

Chair: Maria Teresa M. Absin

Members: Grace V.Gallana  
Johnny D.Redondo

**Preparation of tarpaulin, technical and power point presentation in-charge/ :**

Chair: Rudy O. Magdugo

Member: Andrew Heroe R.Janubas

**Preparation of list of teachers for OHSP:**

Chair: Edwin Gamorot

Member: Rudy Magdugo

**Invitation/ Certificates :**

Chair: Erlinda G. Dael

Member: Ferminia Labis  
Andrew Heroe R. Janubas

**Division Training for Teachers in Open High School Program**

**October 8- 10, 2014**

**Basamangas, Jasaan, Misamis Oriental**

**Matrix of Activities**

Day/Time	Activity/Topic	Resource Speaker
Day One ( October 8,2014)		
7:00 -8:30	Arrival/ Registration	Secretariat
8:30 -9:00	Opening Program	
9:30 -10:30	Leveling of expectations	Mr. Gerum Salatan
10:30-11:00	Getting to know each other	Mr. Magdugo
11:00-12:00	Diploma Ko, Kaya Ko! ( OHSP)	Mr. Magdugo
12:00 -1:30	Lunch Break	
1:30 - 2:30	Orientation on OHSP /ADM	Dr. Mala Epra Magnaong
2:30 - 3:00	Open Forum	
3:00 - 4:00	How to handle Community mapping?	Mr. Gerum Salatan
4:00 - 5:00	Session Planning in OHSP	Mrs. Shirly Sanchez
Day Two ( October 9, 2014)		
8:00 - 8:30	Recap of day 1	( Assigned group)
8:30 - 10:00	Teaching Strategies ( Pedagogy & Andragogy)	Dr. Rhodora L. Gallares
10:00 - 11:00	How to use OHSP modules in multi- level learners? Walk Through- Modules of OHSP	Mrs. Shirly Sanchez
11:00 - 12:00	Open Forum	
12:00 -1:30	Lunch Break	
1:30 -2:30	OHSP experience/sharing	Mr. Salatan (Anchor Person)
2:30 - 3:30	Teaching Open High School (Demo Teaching)	Mrs. Wella R. Salem
3:30 - 4:30	Action Planning	Dr. Rhodora L. Gallares
Day 3 ( October 10, 2014)		
8:00 - 8:30	Recap of day 2	Assigned group
8:30-9:30	Simulation / Demo Teaching ( OHSP)	Assigned demonstrator
9:30 -10 :30	Appreciating Teaching demo	Mrs.Wella R. Rabuyo & Mr.Salatan
10:30 -11:30	Closing Program	Assigned group
12:00 - 1:00	Lunch Break	
1:00 -5:00	Home Sweet Home	

Prepared by:

  
**RUDY O. MAGDUGO**  
EPS-1

Recommending Approval:

  
**VIRGINIA A. BUANA**

Chief-Designate, School, Governance & Operation Division

Approved:

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent

**Division Training for Teachers in Open High School Program**  
**October 8,9,10, 2014**  
**Basamangas,Jasaan , Misamis Oriental**

**LIST OF SECODARY SCHOOLS WITH NUMBER OF PARTICIPANTS**

<b>NAME of SCHOOL</b>	<b>No .of Participants</b>	<b>DISTRICT</b>
1. Lumbo NHS	8	Lagonglong
2. Consuelo NHS	3	Magsaysay
3. Sta.Ana NHS	4	Tagoloan
4. Aposkahoy NHS	4	Claveria
5. Cabalintian NHS	4	Manticao
6. MOGCHS	5	
7. Jasaan NHS	3	Jasaan
8. Initao NCHS	5	Initao
9. Looc NHS	4	Salay
10. Matangad NHS	2	Libertad
11. Lugait NHS	5	Lugait
12. Villanueva NHS	8	Villanueva
13. Mat I NHS (Claveria)	7	Claveria
14. Gumabon NHS	2	Magsaysay
15. Manticao NHS	4	Manticao
16. Esperanza NHS	3	Kinoguitan
17. Mantangale NHS	4	Balingoan
18. Binuangan NHS	4	Sugbongcogon
19. Aplaya NHS	3	Jasaan
20. Bagooboc NHS	3	Opol
21. Laguindingan NHS	4	Laguindingan
22. Naawan NHS	3	Naawan
23. Sugbongcogon NHS	3	Sugbongcogon
24. Kalacapan NHS	2	Initao
Total	97	

Prepared by:

  
**RUDY O. MAGDUGO**  
EPS 1

Recommending Approval:

  
**VIRGINIA A. BUANA**

Chief-Designate, School , Governance & Operation Division

APPROVED:

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent