



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL


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Memorandum

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From :  CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

Subject : LIS DATA MANAGEMENT ORIENTATION-WORKSHOP FOR ALS

Date : JULY 1, 2015

Relative to the attached letter from Atty. Shirley O. Chatto, OIC-Office of the Regional Director dated June 22, 2015 re: Beginning of the School Year (BOSY) Learner Information System (LIS) Data for School Year 2015-2016, you are hereby advised to attend one day Division Orientation-Workshop for LIS Data in ALS come July 8, 2015, 8:00am at Koresco Hotel, Lumbia, Cagayan de Oro City.

Furthermore, as stipulated in paragraph 2 of DO 26, s. 2015 that All public and private elementary and secondary schools, state universities and colleges (SUCs) offering elementary and secondary education, and **all programs under Alternative Learning System (ALS), including Abot-Alam**, are directed to register and update their learners' profiles through the LIS.

Each participant is requested to prepare and bring laptop, extension wire, 2015 enrolment (MIS Data), NSO/Birth/Baptismal Certificate of the Learners and Broadband, if any

Meal and snacks are chargeable to Division Fund while transportation is chargeable to BALS Fund on travel allowance of the District ALS Coordinator and Mobile Teachers subject to the usual accounting and auditing policies, rules and regulations.

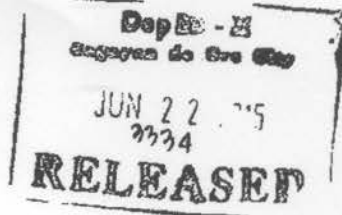
Immediate dissemination and compliance of this Memorandum is highly advised.

CLL/aft



Republic of the Philippines
Department of Education
REGION X-NORTHERN MINDANAO
Fr. Mastersons Avenue
Zone I, Upper Balulang, Cagayan de Oro City

DepED
DEPARTMENT OF EDUCATION



MEMORANDUM

To : **Schools Division Superintendents
Assistant Schools Division Superintendents
This Region**

From : *Shirley O. Chatto*
ATTY. SHIRLEY O. CHATTO
OIC-Regional Director

Date : June 22, 2015

Subject : **Beginning of the School Year (BOSY) Learner Information System (LIS)
Data for School Year 2015-2016**

1. In line with the initiative to provide accurate and up to date information of learners, all public, private schools and ALS Community Learning Centers are directed to comply the learner profiles for Beginning of School Year (BOSY) 2015-2016 through the Learner Information System (LIS) online facility.
2. The Schools Division Superintendents (SDSs) through the Planning & Research Section shall jointly provide technical assistance to the schools to ensure timeliness, accuracy and completeness of submitted data.
3. Class advisers, District ALS Coordinators, ALS Mobile Teachers and ALS Facilitators must ensure that all of the learners in their respective sections/sessions must be encoded in the system.
4. School heads and District ALS Coordinators are tasked to validate the submissions of the class advisers/facilitators before finalization of submission to the LIS online facility to ensure that data submitted is accurate and complete.
5. Division should prioritize in giving technical assistance to schools with large enrolment and schools without or with limited access to computer.
6. To ensure full compliance on the provision of BOSY Data on LIS among schools, all Schools Division Offices (SDO) are strongly advised to direct their Education Program Supervisor In-Charge in ALS and Private Schools, Senior Education Program Specialist for Planning & Research, Education Program Specialist II for ALS, Division ITO/Division ICT Coordinator, Division Planning Officer to conduct

the Orientation-Workshop within the week of June 29-July 10, 2015 to comply the Beginning of the School Year (BOSY) data.

7. To meet the LIS target schedules, Public Schools District Supervisors should include in their priorities in monitoring the compliance of the schools on LIS for this information is critical for generating performance indicators for SY 2015-2016.
8. Enclosed is the schedule of activities.
9. Immediate dissemination and strict compliance of this memo is directed.



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 Zone 1, Upper Balulang, Cagayan de Oro City



**Public, Private and ALS School Data
 Collection Activities**

Region	
Activity	Target Date
Create Profile for Newly Established Schools	May, 2015
Update school profile (integrated, annexes)	June 2015
Generate Beginning of SY Regional Performance Indicators and Reports	September, 2015
Monitor data submission and provide technical assistance to Division Offices	June-August, 2015
Division	
Orientation-Workshop on the BOSY Data in the LIS for Public, Private and ALS	June 29-July 10, 2015
Monitor data submission and provide technical assistance to schools & CLCs	June-August, 2015
Generate Beginning of SY Division Performance Indicators and Reports	September, 2015
Create/update Profile for ALS Facilitators at beginning of year	January-June 2015
School	
Cutoff date for reporting annual enrollment	June 5, 2015
Encoding of the enrollment data in the LIS	June 29, 2015
Deadline for the encoding of the enrollment data in the LIS	August 7, 2015
Summarize learner data by school and post enrolment in EBEIS	August 17, 2015
Schools prepare GESP/GSSP/ PSP & encode non-enrolment data	July 1, 2015
Encode & finalize GESP/GSSP/ PSP	August 21, 2015
Generate Beginning of SY Performance Indicators	September, 2015
ALS Facilitators encode learner and CLC data	June-October, 2015