



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
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DIVISION MEMORANDUM

No: 164, s.2014

FOR: PS District Supervisors
School Administrators/School In-Charge
LIS Coordinators and Class Advisers
Elementary and Secondary Schools
This Division

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: Extension of Deadline for Encoding of the BOSY 2014-2015 Enrollment Data in the Learner Information System and Status Update

DATE: 08 July 2014

1. The updating of learner profile and enrollment for BOSY 2014-2015 started last June 9, 2014. The cut-off date for reporting is June 6, 2014, the first Friday after school opening.
2. **The deadline for encoding of BOSY 2014-2015 enrollment data in the LIS will be moved from July 11, 2014 to July 31, 2014.**
3. Encoding of late enrollment (those enrolled after the cut-off date) will start after July 31, 2014 to prioritize the enrollment as of June 6, 2014.
4. To partly address congestion issues and concerns, a batching system is implemented according to the volume of schools that are not yet finished encoding. **For region X including Misamis Oriental**, the schedule of batching is – **July 17, July 24, Thursday.** Hence, LIS Coordinators and class advisers are advised to work together and make use of the allotted day by extending hours after classes to perform the LIS enrolment using efficient internet connectivity.
5. Please note that on weeks of July 7-13 and July 28-31, LIS will be open to **ALL schools nationwide.**
6. Please refer to LIS Status Update as of July 8, 2014 herewith attached.
7. For immediate dissemination and compliance.

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