

For Posting to Website Mis. Or.



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region X  
**DIVISION OF MISAMIS ORIENTAL**  
Cagayan de Oro City



**DIVISION ADVISORY**

**TO: EDUCATION PROGRAM SUPERVISORS  
PS DISTRICT SUPERVISORS  
ELEMENTARY & SECONDARY SCHOOL HEADS  
This Division**

**FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent**

**RE: Insurance of Schoolbuildings S.Y. 2014-2015**

**DATE: April 16, 2014**

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1. This has reference to the schoolbuildings insurance of schools for S.Y. 2014-2015.
  2. Please be informed that prior to renewal of insurance of schoolbuildings, you are advised to refer to the division accounting office for the net book value of your schoolbuildings.
  3. To facilitate in computing the depreciation value of your schoolbuildings, you are hereby required to submit one (1) copy of your **Inventory of Schoolbuildings as of Calendar Year 2013** using the template hereto attached.
  4. For compliance.

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**INVENTORY OF SCHOOL BUILDINGS  
As of Calendar Year 2013**

**Region: X Northern Mindanao**  
**Division: Misamis Oriental**  
**District: \_\_\_\_\_**  
**School: \_\_\_\_\_**

No.	Type of Building	Year Con- structed	Cost	Fund Source	Dimension of Classroom	No. of Storey	No. of Class rooms	Implementing Agency	Present use	Status of the Building	Remarks
1.											<b>The school has:</b>  <b>A. Buildable Space</b> ___ Yes ___ No  <b>B. With Electricity</b> ___ Yes ___ No  <b>C. With Water</b> ___ Yes ___ No
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17.											

CERTIFIED TRUE AND CORRECT

\_\_\_\_\_  
 Name of School Head  
 Signature over Printed Name

\_\_\_\_\_  
 PSDS  
 Signature over Printed Name