



Republic of the Philippines
 Department of Education

250194

Office of the Undersecretary

February 7, 2014

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MEMORANDUM

TO : REGIONAL DIRECTORS

THRU : SCHOOLS DIVISION/CITY SUPERINTENDENTS

FROM : *Jorn A. Duro*
LORNA DIG-DINO
 Assistant Secretary
 OIC, Undersecretary for Programs and Projects

RECEIVED
 2/12/14

SUBJECT : PROFILE OF TLE PROGRAM IN REGULAR HIGH SCHOOLS

This Bureau is in the process of determining the resources needed in offering the specialization courses in TLE of the K to 12 Basic Education program.

As a take-off in this endeavor, a profile of the TLE programs in the regular high schools across the 17 regions is needed. The baseline data needed from each school shall include the following:

- Areas of specialization with number of classes organized per area;
- Names of teachers with their area of specialization, year level taught, TESDA certification (if any);
- Industries/Employment opportunities within the school's service/catchment area; and
- Availability, adequacy and compliance with standards for workshops/equipment/supplies/materials for the area of specialization per TESDA's Training Regulation (TR). The TRs which can be downloaded from their website (www.tesda.gov.ph)

The regional TLE coordinators are requested to undertake a survey using Attachment 1 and submit the consolidated data from the schools following the attached report outline on or before February 28, 2014 to the Director III (Attn: Mr. Owen M. Milambiling), Bureau of Secondary Education, 3rd Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City.

The regional coordinators are encouraged to submit the requested data soonest to determine the school/s which may need support and assistance.

For your consideration.

(2) (3)

Attachment 1: Survey Questionnaire

This instrument is designed to gather the profile of the TLE Program in regular high schools. Data to be generated shall help in crafting policy that relates with the offering of TLE of the K to 12 of the Basic Education Program

Directions: Please answer all items by supplying and/or checking the information required in each item. Use additional sheets if necessary

I. School Information: (To be filled up by TLE Coordinator/Department Head)

Name of School: _____
 Address: _____
 Telephone No.: _____ Email Address: _____

* Enrollment: SY 2013-2014

Grade Level	M	F	Total	# of Classes
7				
8				
9				
10				

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7				
8				
9				
10				
Total				

II. TLE Program

List the courses offered with number of classes organized and total enrollment per course (for Grades 7 and 8) and the specialization to be offered in Grades 9 and 10. Continue on separate sheet, if necessary.

Courses by Component/ Specialization	EXPLORATORY		SPECIALIZATION					
	Grade 7 Classes	Grade 7 Enrollment	Grade 8 Classes	Grade 8 Enrollment	Grade 9 Classes	Grade 9 Enrollment	Grade 10 Classes	Grade 10 Enrollment

Grade Level	M	F	Total	# of Classes
7				
8				
9				
10				
Total				

II. TLE Program

List the courses offered with number of classes organized and total enrollment per course (for Grades 7 and 8) and the specialization to be offered in Grades 9 and 10. Continue on separate sheet, if necessary.

Courses by Component/ Specialization	EXPLORATORY				SPECIALIZATION			
	Grade 7		Grade 8		Grade 9		Grade 10	
	Classes	Enrollment	Classes	Enrollment	Classes	Enrollment	Classes	Enrollment

III. Community Profile:

Type of Community by Industry: Agriculture Industrial Fishing Services

Type of Community by Income Classification: 1st 2nd 3rd 4th 5th

Type of Community: Rural Urban

