



July 22, 2014

DIVISION MEMORANDUM
 No. 171, s. 2014

READING AND WRITING COMPETENCIES FOR GRADE ONE PUPILS

To: Public Schools District Supervisors
 Elementary School Heads

- This office advises all grade one teachers to intensify reading and writing activities to assist the learners achieve their levels of competency.
- It is expected that grade one pupils can read the Dolch Basic Sight Words appropriate to their reading level as reflected below:

Date	Words	Date	Words	Date	Words	Date	Words	Date	Words
Aug. 4-8	a	25 -29	see	15 -19	must	6 -10	after	27 -31	stop
	and		the		new		again		take
	away		three		no		an		thank
	big		to		now		any		them
	blue		two		on		as		then
	can		up		our		ask		think
	come		we		out		by		walk
	down		where		please		could		were
	find		yellow		pretty		every		when
	for		you		ran		fly		
11 -15	funny	Sept. 1-5	all	22 -26	ride	13 -17	from		
	go		am		saw		give		
	help		are		say		going		
	here		at		she		had		
	I		ate		so		has		
	in		be		soon		her		
	is		black		that		him		
	It		brown		there		his		
	jump		but		they		how		
	little		came		this		just		
18 -22	look	8 -12	did	29 to Oct.3	under	20 -24	know		
	make		do		want		let		
	me		eat		was		live		
	my		four		well		may		
	not		get		went		of		
	one		good		what		old		
	play		have		white		once		
	red		he		who		open		
	run		into		will		over		
	said		like		with		put		
Note: Reading 10 words per week, then using the words in meaningful phrases and sentences					yes		round		
							some		

3. Grade one teachers are also required to teach the pupils the proper way of writing the letters following the time frame below:

Date	Required Letters in Mechanical	Date	Required writing activity in Cursive
July 1-2	M, m	Oct. 2-3	A,a
3-4	S, s	6-7	B,b
7-8	A, a	8-9	C,c
9-10	I, i	10&13	D,d
11-14	O, o	14-15	E, e
15-16	B, b	16-17	F, f
17-18	E, e	20-21	G,g
21-22	U, u	22-23	H,h
23-24	T, t	24&27	I,i
25-28	K, k	28-29	J,j
29-30	L, l	30-31	K,k
July 31-Aug. 1	Y, y	Nov. 3-4	L,l
August 4-5	N, n	5-6	M,m
6-7	G, g	7&10	N,n
8-11	NG, ng	11-12	O,o
12-13	P, p	13-14	P,p
14-15	R, r	17-18	Q,q
18-19	D, d	19-20	R,r
20-21	H, h	21&24	S,s
22-25	W, w	25-26	T,t
26-27	C, c	27-28	U,u
28-29	F, f	Dec. 1-2	V,v
Sept. 1-2	J, j	3-4	W,w
3-4	N, n	5&8	X,x
5-8	Q, q	9-10	Y,y
9-10	V, v	11-12	Z,z
11-12	X, x	Jan.5-9	Copy words and phrases
15-16	Z, z	12-16	Copy sentences and paragraphs

4. Immediate dissemination of this Memorandum is desired.

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 Schools Division Superintendent