



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City



January 16, 2014

DIVISION MEMORANDUM

No. 16, s. 2014

**REITERATING DEPED ORDER NO. 9, S. 2005
(Instituting Measures to Increase Engaged Time-On-Task
and Ensuring Compliance Therewith)**

To: Education Program Supervisors
Public Schools District Supervisors/ In Charge
Elementary and Secondary School Heads
This Division

1. This is to reiterate DepEd Order No. 9, s. 2005 re Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith.
2. A school day shall be devoted to instructionally relevant activities in order to meet the required number of school days in the school year and the time allotment for the different subjects in every school day by lessening activities that take teachers and/or students away from the classroom, maximizing the use of the time allotment for every subject and reducing the non-teaching duties of teachers.
3. School Heads must perform their core function as an instructional leader. They are therefore expected to be in their assigned station everyday and to maximize their time in providing technical assistance to the teachers. They are only allowed to come to the Division Office for official transactions on a Friday.
4. Immediate dissemination of this Memorandum is enjoined.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/jgv

Reference:

DepEd Order No. 9, s. 2005 Instituting Measures to Increase Engaged
Time-On-Task and Ensuring Compliance Therewith