



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region X  
**DIVISION OF MISAMIS ORIENTAL**  
Cagayan de Oro City



October 28, 2014

**DIVISION MEMORANDUM NO. 252 s. 2014**

**TO: District Supervisors/Incharged  
Secondary School Administrators  
This Division**

**FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent**

**SUBJECT: SUBMISSION ASAP OF GRADE10 TLE TEACHER PROFILE FOR  
THE UPCOMING GRADE10 TLE TEACHERS CURRICULUM AND  
SKILLS TRAINING**

1. In line with the goal of the K to 12 Basic Education Program (BEP) to produce graduates who are ready for higher education, middle level skills development, employment and entrepreneurship.
2. Relative to this, requesting all Secondary School Heads to submit the Grade 10 TLE Teacher Profile Report using the prescribed template (copy enclosed)
3. Deadline of submission of the report in folder is on or before October 31, 2014.
4. For more clarification, please contact Mr. Norberto E. Rosales, EPS/TLE with cell number 09177948730.
5. For strict compliance.

Enclosures:

1. Template on Grade 10 TLE Teacher Profile
2. Template on TLE Program
3. Template on Resources

/ner

1.

### Grade10 TLE Teacher Profile (To be filled up by the School Head)

No.	Name of Teacher	Gender M/F	Age by 2016	Degree/Major	PBET/LET passer	Specialization Taught	TESDA Certification				Other Skills Training Attended
							NC 1	NC 2	TM/ AM	NONE	
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
11.											
12.											
13.											
14.											
15.											

Submitted by:

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School Head

2.

## TLE Program

List of courses offered with number of classes' organized and total enrolment per course (For Grades 7 and 8) and the specialization to be offered in Grade 9 and 10. (To be filled up by the School Head)

Course by Component/ Specialization	EXPLORATORY				SPECIALIZATION			
	Grade 7		Grade 8		Grade 9		Grade 10	
	Classes	Enrolment	Classes	Enrolment	Classes	Enrolment	Classes	Enrolment

Submitted by:

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School Head

3.

**RESOURCES**

Rate the columns below to indicate the schools capacity/readiness to offer the exploratory courses, as well as the intended areas of specialization for Grades 9 and 10. Taking into consideration compliance with TESDA’s Training Regulations, where: (To be filled up by the School Head)

<b>Adequacy</b>	<b>Compliance</b>
<b>1 – Not at all available or adequate</b>	<b>C – Compliant with Standards</b>
<b>2 – More than enough</b>	<b>NC – Non- Compliant with Standards</b>

Courses/Specialization	Workshop/s		Equipment		Tools		Supplies Materials		Materials			
									Instructional		Reference	
	A	C	A	C	A	C	A	C	A	C	A	C

Submitted by:

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School Head