

Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF MISAMIS ORIENTAL**  
Cagayan de Oro City

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MEMORANDUM

TO : ALL PUBLIC SCHOOL DISTRICT SUPERVISORS  
ALL SECONDARY SCHOOL PRINCIPALS

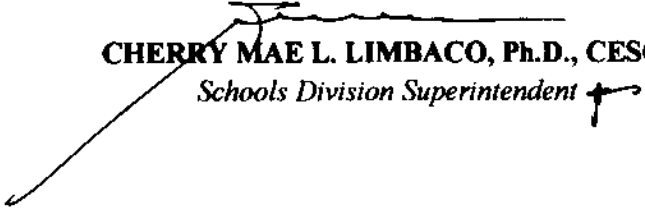
SUBJECT : Submission of List of Teachers who Graduated in Mindanao State  
University-Iligan Institute of Technology (MSU-IIT)

DATE : 6 November 2015

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This has reference to the letter request of **Dr. Sukarno D. Tanggol**, Chancellor of MSU-IIT (see attached). You are hereby required to submit to this office not later than November 20, 2015 the **hard copies** of list of teachers in your school or district who graduated in MSU-IIT following the attached format (**Attachment A**). It is also advised that soft copies formatted in excel duly signed by the Public Schools District Supervisor for the elementary and the School Principal for the secondary should be submitted to this official email account ([misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph).)

For strict compliance.

  
**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
*Schools Division Superintendent*

**Attachment A**

Name of District/Secondary School: \_\_\_\_\_

Name of Alumni	Degree Earned from MSU-IIT	Date Hired	Current Position and Rank	Starting or Entry Salary

Submitted by:

\_\_\_\_\_  
**PSDS/Principal**



Republic of the Philippines  
**ILIGAN INSTITUTE OF TECHNOLOGY**  
of the Mindanao State University

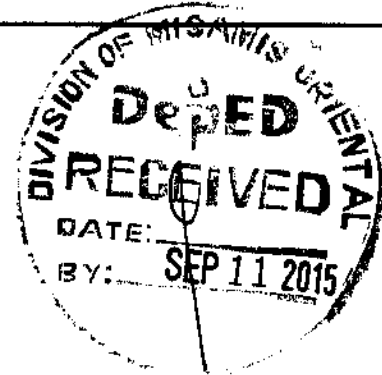
**OFFICE OF THE CHANCELLOR**

Iligan Address:  
A. Bonifacio Avenue, 9200 Iligan City  
Telefax - (063) 221-4056 (DL)  
(063) 492-1173 (Globe)  
(063) 221-4050-55(TL)

Manila Address:  
MSU-IIT MANILA INFORMATION & LIAISON OFFICE  
Bldg. 4 GSIS Metro Homes  
GA-9, Pureza cor. Anonas St., Sta. Mesa, Manila  
Tel. (02) 7163875

September 11, 2015

**Cherry Mae L. Limbaco, CESO V**  
Schools Division Superintendent  
DepEd – Division of Misamis Oriental  
Velez St., Cagayan de Oro City



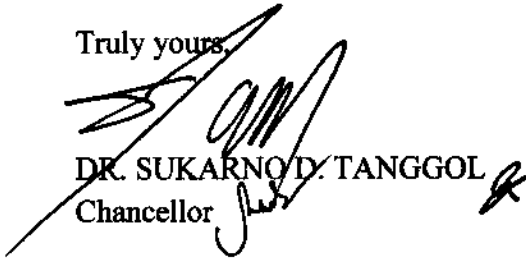
Dear **SDS Limbaco**:

In line with our efforts to determine the employability of our graduates and to comply with quality assurance requirements as well as with the recently set target on this particular key result area for the Performance-Based Bonus (PBB) of State Universities and Colleges, we have been conducting alumni tracer activities. Corollary to this, and knowing that a number of our graduates, especially those from our College of Education, have been absorbed over the years by the Department of Education, we would like to request for a list of MSU-IIT graduates who have been employed in the DepEd – Division of Misamis Oriental, either as teachers or administrative personnel.

For this purpose and if your office shall allow it, a staff from our Office for Alumni Relations and Placement will coordinate with your Human Resource and Management Office, specifically for the essential information that we would need, e.g. names of the concerned alumni, degree earned from MSU-IIT, date hired, current position and rank, and starting or entry salary.

We will deeply appreciate your positive response to this request and hope to continue being able to provide highly qualified teachers for both public and private schools in the region.

Truly yours,

  
DR. SUKARNO D. TANGGOL  
Chancellor