



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region X  
DIVISION OF MISAMIS ORIENTAL  
Apolinar Velez St., Cagayan de Oro City



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**DIVISION MEMORANDUM**

No. \_\_\_\_\_, s. 2015

TO : **Chiefs (CID & SGOD)**  
**Daylinda Vequezo**  
**Joel Jayme, Ph.D.**  
**Cydel Valmores**  
**Speakers**  
**School Heads & School In-charge of**  
**Balingasag, Sugbongcogon & Lugait**

**This Division**

From : **CHERRY MAE L. LIMBACO, Ph. D., CESO V**  
Schools Division Superintendent

RE : **TEST CASE ON CRAFTING/ REVISITING THE SIP FOR 2016-2018**  
**AND AIP, APP FOR 2016**

Date : September 8, 2015

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1. *To determine the various aspects and factors* to be considered on the **Crafting and or Revisiting** of the Schools' Improvement Plan (SIP), Annual Improvement Plan (AIP), and Annual Procurement Plan (APP) this office will conduct a **test case on the crafting/ revisiting of SIP, AIP, & APP on September 15-16, 2015** to the districts of **Balingasag, Sugbongcogon & Lugait**.

2. Participants of the *test case* are reminded to prepare necessary data for the smooth conduct of the said activity.
3. For information and guidance.

CLL/rlg