



August 26, 2015

MEMORANDUM TO

Grades 1- 3 Teachers of the following schools:

Magsaysay CS	Jasaan CS	Manticao CS
Kibungsod CS	Villanueva CS	Lugait CS
Medina CS	Tagoloan CS	Baluarte ES
Talisayan CS	Claveria CS	Barra ES
Balingoan CS	Mat-I CS	Luyong Bonbon ES
Kinoguitan CS	Opol CS	Gov. Pelaez ES
Sugbongcogon CS	Alubijid CS	
Binuangan CS	Laguindingan CS	
Salay CS	Libertad CS	
Lagonglong CS	Gitagum CS	
Balingasag CS	Initao CS	
Baliwagan CS	Naawan CS	

FROM: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

SUBJECT: **TWO-DAY LIVE-OUT TRAINING OF GRADES 1- 3 TEACHERS ON
READING AND COMPREHENSION**

1. In line with the "Every Child A Reader Program", this Office in coordination with the "Childhood, Learners and Readers Publication" will conduct a Two-Day Live-out Training for Grades 1,2, and 3 Teachers on Reading and Comprehension which will be on September 3-4, 2015 at Baliwagan Central School, Balingasag, Misamis Oriental (from Magsaysay to Claveria) and Sinai Elementary School, Laguindingan, Misamis Oriental (from Opol to Lugait).
2. The participants to this training are the grades 1-3 teachers from the 26 Central Schools and 4 big elementary schools.
3. The training aims to:
 - a. Establish an effective reading comprehension program;
 - b. Enhance the basic reading skills of the learners; and
 - c. Acquire the habit of reading to turn them into lifetime readers.
4. Each participant shall pay a registration fee of Php 2, 200.00 for food (2 meals and 4 snacks) and training kits chargeable to School Downloaded Funds subject to the usual accounting and auditing, rules and regulations.
5. Enclosed are the List of Participants and Matrix of the said training.
6. For your information and guidance.

Enclosure 1

Participants of the TWO-DAY LIVE-OUT TRAINING OF GRADES 1- 3 TEACHERS ON READING AND COMPREHENSION

No	Schools	No. of Teachers			Total
		One	Two	Three	
1	Magsaysay CS	2	2	2	6
2	Kibungsod CS	2	2	3	7
3	Medina CS	3	3	4	10
4	Talisayan CS	4	4	4	12
5	Balingoan CS	2	3	2	7
6	Kinoguitan CS	2	2	2	6
7	Sugbongcogon CS	2	2	3	7
8	Binuangan CS	1	1	2	4
9	Salay CS	7	6	7	20
10	Lagonglong CS	3	3	3	9
11	Balingasag CS	8	9	10	27
12	Baliwagan CS	3	3	3	9
13	Jasaan CS	6	6	6	18
14	Villanueva CS	11	9	8	28
15	Tagoloan CS	10	10	11	31
16	Claveria CS	5	5	5	15
17	Mat-I CS	3	3	3	9
Total		74	73	78	225
18	Opol CS	7	7	7	21
19	Alubijid CS	3	4	4	11
20	Laguindingan CS	3	3	2	8
21	Libertad CS	3	3	4	10
22	Gitagum CS	2	2	2	6
23	Initao CS	6	6	7	19
24	Naawan CS	5	5	4	14
25	Manticao CS	4	4	3	11
26	Lugait CS	5	5	5	15
27	Baluarte ES	3	3	5	11
28	Barra ES	3	3	3	9
29	Luyong Bonbon ES	3	3	3	9
30	Gov. Pelaez ES	5	5	5	15
Total		52	53	54	159

**TWO-DAY TRAINING OF GRADE 3 TEACHERS ON READING AND
COMPREHENSION (for ERK LEVEL 2)**
September 3-4, 2015 @ the Division Conference Hall

Matrix

DAY 01	TIME	ACTIVITIES/TOPICS
AM	8:00 – 8:30	REGISTRATION OF PARTICIPANTS
	8:40 – 9:10	OPENING CEREMONY
	9:20 – 9:45	SNACKS
	9:45 – 11:45	LECTURE..... PROVEN PRINCIPLES OF TEACHING READING <i>Reading to Aid Comprehension - Reading is Comprehending</i> <i>Reading Kits to Guide Comprehension - Aid Students in Their Own Comprehension</i> <i>Reading as a Strategic Process - Construct Meaning by Interacting with Text</i> <i>Instruction towards Metacognition - Understanding One's Own Thinking & Using</i> Knowledge to Solve Problems
PM	12:00 – 1:00	LUNCH BREAK
	1:15 – 2:15	ACTIVITY / WORKSHOP..... (<i>c/o Program Director</i>)
	2:15 – 2:40	SNACKS
	2:40 – 3:40	LECTURE..... PROFESSIONAL ETHICS AND GROWTH
	3:40 – 4:40	<i>From the Teachers Outlook</i> INTRODUCTION OF ERK 2 AS A MULTI-MEDIA TEACHING AID
	5:00	DISMISSAL

DAY 02	TIME	ACTIVITIES/ TOPICS
AM	8:00 – 10:00	LECTURE..... ERK 2 AS A MULTI-MEDIA TEACHING AID <i>Importance of Prior Knowledge in Reading</i> - Overall Prior Knowledge & Specific Prior Knowledge <i>Effective Reading Instruction</i> - The Myriad Factors of Literacy & Context of Literacy Activities <i>Phonemic Awareness</i> - Relationship between Letters & Sounds & Visual Recognition of Words & Spelling <i>Modeling for Literacy Learning</i> - Scaffolding, Finding the Main Idea of a Story
	10:00 – 10:25	SNACKS
	10:25 – 11:45	CONTINUATION OF LECTURE <i>Storybook Reading</i> - Sharing Experiences, Ideas & Opinions <i>Oral and Written Stories</i> <i>Role Playing</i> <i>Talking Like a Book</i> <i>Responding to Literature</i> - Developing Metacognitive Skills, Critical Thinking & Self-Monitoring Skills
PM	12:00 – 1:00	LUNCH
	1:00 – 2:15	GROUP WORK PREPARATION OF VARIOUS LESSON PLANS USING ERK 2
	2:15 – 2:40	SNACKS
	2:40 – 3:40	MONITORING, EVALUATION & LEARNING - <i>Formative Assessment</i>
	3:40 – 4:40	END OF SEMINAR GIVING OUT OF CERTIFICATE OF COMPLETION
	5:00	DISMISSAL