



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net



(08822)724615,(088)8564454/Fax(088)8564524

October 20, 2014

MEMORANDUM

To: School Heads of the following schools:
Kibaghot NHS
D.G. Pelaez MNHS
Villanueva NHS
MONHS
Looc NHS
Matangad NHS

From:  CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

Subject: VISIT OF DIVISION CONTINUOUS IMPROVEMENT (CI) TEAM

Please be informed that your school is chosen as the respondent for the Division Continuous Improvement (CI) Project entitled Let's Catch Them, They're Falling. The objective of this project is to come up with a Division Strategy on managing students' attendance to decrease drop-out rate.

In view of this, the Division CI Team will visit your school on October 27 & 28, 2014 to conduct survey, interview and focus group discussion to the students, teachers including the principal. Hence, you are advised to prepare the following:

1. FORM 20 – REPORT ON PROMOTIONS from SY 2011 – 2012, 2012 – 2013, 2013-2014
2. SF 1, 2, 4 SY 2014- 2015

For compliance.

CMLL/egd