



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
DIVISION OF MISAMIS ORIENTAL  
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December 28, 2015

MEMORANDUM TO:

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY SCHOOL HEADS  
This Division

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent

SUBJECT: ADDENDUM TO DIVISION MEMORANDA NOS. 458, 459 and 460, S. 2015  
(Conduct of Selection for Elementary School Head Teacher I, II and III,  
and Elementary School Principal I and II)

The attachments/ support documents for a certificate of participation to a national or international training shall be the following:

- a. Authority to Travel
- b. Re-entry Plan
- c. Professional Lifelong Learning Plan
- d. Synthesis of the Seminar

The further evaluation and interview for Elementary School Head Teacher II and Head Teacher I is rescheduled from January 21 to January 19, 2016, 8:30a.m. for Head Teacher II and 1:30p.m. for Head Teacher I.

For guidance and reference.

CL/jgv