



DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City



June 5, 2013

Division Memorandum
No. 60 s. 2013

CONDUCT OF 2013 DIVISION STRATEGIC PLANNING

Memorandum to:

Education Program Supervisors
PS District Supervisors
Secondary School Heads of the Implementing Units
Division Supply Officer
Division Accountant
Division Planning Officer
Division Personnel Officer

There will be a **Division Strategic Planning** on June 10 & 11, 2013 at Resort de Alberto, Medina, Misamis Oriental.

Participants to this conference are Schools Division Superintendent, Education Program Supervisors, District Supervisors, 9 Secondary School Heads of the Implementing Units, Division Supply Officer, Division Accountant, Division Planning Officer, and Division Personnel Officer.

Public Schools District Supervisors are advised to bring the following data during the said conference:

1. Latest enrolment (as of June 7, 2013) – **both elementary and secondary schools in the district**
2. Number of teachers actually teaching in each school including secondary schools
3. Inventory of chairs/ armed chairs/desks in every school including secondary schools

Traveling, board and lodging expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Wide and immediate dissemination of this Memorandum to all concerned is hereby enjoined.

CHERRY MAEL L. LIMBACO, Ph.D., CEO V
Schools Division Superintendent