



October 18, 2016

DIVISION MEMORANDUM

No. 484 S, 2016

To : **Assistant Schools Division Superintendent**
Education Program Supervisors
Public Schools District Supervisors/In-charge
Education Program Specialists
Elementary/Secondary School Heads
Division Section Heads
Teaching and Non-Teaching Personnel
This Division

From : **CHERRY MAE L. LIMBACO, PhD., CESO V**
Schools Division Superintendent

Re : **CONDUCT OF 5th DIVISION ARAW NG PARANGAL**

1. Department of Education – Division of Misamis Oriental, in partnership with the Provincial Local Government Unit of Misamis Oriental will hold its **5th Division Araw ng Parangal** on **December 14, 2016**, at the **Atrium, Lim Ketkai Center**, Cagayan de Oro City. This annual assembly highlights the recognition of outstanding work performance of Supervisors, School Heads, Teaching and Non-Teaching Personnel.
2. The participants of the activity are the following: Schools Division Superintendent, Assistant Schools Division Superintendent, Education Program Supervisors, District Supervisors, Education Program Specialist, Division Section Heads, Elementary / Secondary School Heads, Teaching and Non-Teaching Personnel.
3. The **5th Division Araw ng Parangal** aims to
 - (a) recognize outstanding accomplishments and work performance of educational leaders in the division,
 - (b) inspire other DepEd personnel to aim for the same recognition and improve work performance in order to deliver quality service to its clients, and;
 - (c) foster camaraderie among school and community stakeholders.
4. Please observe proper attire during the conduct of the activity.
Awardees – Filipiniana (female), Barong (male)
Division Office Personnel/ PSDS - Filipiniana (female), Barong (male)
Other participants- District T-Shirts



Department of Education
Region X-Northern Mindanao
Division of Misamis Oriental
Del Pilar-Velez St., Cagayan de Oro City
website: www.depedmisor.net
Contact numbers (08822)724615, (088)8564454



5. Enclosed is the list of the Working Committees for this activity. (Enclosure 1)
6. For door prizes, District Supervisors are advised to submit the names of the teaching and non-teaching personnel and school assignment (1 sheet per school) (both elementary and secondary) in **excel format** on or before October 31, 2016. Email a SOFTCOPY of the file to cirilo.rubiato@deped.gov.ph. Please see Enclosure No. 2 of this memorandum for a sample of the list in the required format. (Enclosure 2)
7. Meals, traveling and other expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
8. Wide and immediate dissemination is hereby enjoined.

CLL/mdb



Enclosure No. 1, s 2016, to Division Memorandum _____, entitled *Conduct of 5th Division Araw ng Parangal*

FLOW OF THE PROGRAM AND COMMITTEES

5th Division Araw ng Parangal

December 14, 2016

Committees	Chairman	Members
Screening	ASDS Jean G. Veloso	Erlinda G. Dael Rhodora L. Gallares Irish Karylle D. Monte Ma. Teresa M. Absin
Program Flow	Marife D. Balaba	Stacykits Dagbay
Usherette	Lindo M. Cayadong	Christine Cabiassa Maycille Bernaldez
Technical	Gerry P. Madrid	Kim Eric Lubguban Freddiejun Delig
Registration	Irish Karylle D. Monte	All PSDS
Decoration	Catherine B. Orasan	Cheryl Ubalde Severa Go/Tagoloan NHS Pedro Estaño/MOGCHS
Awards and Certificates	Celieto B. Magsayo	Andrew Heroe Janubas Raymond Ric Tan
Meals and Snacks	Merly B. Mabelin	Bernadette P. Samaco
Token	Sally Aguilar	Rudy O. Magdugo
Cleanliness	Nelson Absin	All School Heads
Physical Arrangement	Norberto Rosales	Larry Madridano Eleanor Dela Cruz Arnel Caracho
Program and Invitation	Danny A. Asio	Marife D. Balaba Lindo M. Cayadong
Door Prizes	Adrian K. Tecson	Cheryl D. Ubalde
Raffle Tickets	Cirilo Rubiato	All PSDS
Documentation	Mark Lorren Tejano	Raymond Ric Tan

Approved by:

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

