



Republic of the Philippines
Department of Education
Region X-Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
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June 11, 2014

DIVISION MEMORANDUM

No. 141, s. 2014

TO: Education Program Supervisors
Public School District Supervisors
Elementary / Secondary School Heads
Teachers

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: **CREATION OF DIVISION TEAM OF EVALUATORS FOR TEACHER SUPPORT MATERIALS (TSM)**

This field is hereby informed of the Division Team of Evaluators for the Teacher Support Material (TSM)

Erlinda G. Dael,	-	EPS-1 / Chief Designate - CID
Nilda M. Mejos	-	PS-District Supervisor, LRMDS In-charge
Imelda P. Galarrita	-	PS-District Supervisor, LRMDS In-charge
Daylinda O. Vequeso	-	PS-District Supervisor

The scheduled dates for evaluation of the TSMs submitted as output of the Division In-service Training is on June 23, 27 and 30, 2014. TSMs submitted this month and the succeeding months will also be evaluated once received in the Division Office.

Enclosed is the set of criteria for evaluation for your reference and guide.

Immediate and wide dissemination of this Memorandum is desired.

CLL /egd

Teacher Support Materials (TSMs)
Evaluation Sheet

Title : _____

Writer: _____

District : _____

School: _____

Level : _____

Subject : _____

Background Information:

A Teacher Support Material (TSMs) is a material or set of materials used as a classroom teaching resource to support a single lesson or series of lessons. It should include a User's Guide for either teachers or students or both and the actual Material itself. TSMs can take a variety of forms. Irrespective of the type, it should reflect local itself, making use information and activities relevant to and within the learner's range of experiences. They should always be relevant to a specific elementary and secondary Learning Competency given in the national curriculum documents.

Criteria for Evaluation:

A. The User's Guide

I. Does the material contain the following information (please check appropriate answer)

	Yes	No
a. Rationale	<input type="checkbox"/>	<input type="checkbox"/>
b. Subject Matter	<input type="checkbox"/>	<input type="checkbox"/>
c. Objectives (PELC Based, Curriculum Guide)	<input type="checkbox"/>	<input type="checkbox"/>
d. Target audience	<input type="checkbox"/>	<input type="checkbox"/>
e. Teaching Strategy/ies	<input type="checkbox"/>	<input type="checkbox"/>
f. Duration	<input type="checkbox"/>	<input type="checkbox"/>
g. Materials Needed	<input type="checkbox"/>	<input type="checkbox"/>
h. Procedures	<input type="checkbox"/>	<input type="checkbox"/>

B. The Material

Rate the Material on each criterion using a 1-5 scale:

Criteria	1	2	3	4	5
1. Does the material able to identify a limited number of big ideas-concepts, themes, issues and does it includes provocative questions around which knowledge is examined?					
2. Does the material require learners to be thoughtful, reflective and use high-level thinking skills?					
3. Does the material include varied assessments-both traditional and performance based?					
4. Does the material contain effective and engaging activities?					
5. Does the material reflect appropriate approach to students learning?					
6. Is the material geared to the diverse abilities, interests and needs of students?					
7. Does the material encourage interdisciplinary connections?					
8. Is the material well organized and easy to use (teacher friendly)?					
9. Does the material include family involvement and authentic learning experiences as part of the learning experience?					

Comments, suggestions and recommendations:

Evaluator

Evaluator

Evaluator