



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MISAMIS ORIENTAL**  
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August 2, 2017

**DIVISION ADVISORY**

**4<sup>th</sup> A HAPPY MISOR STUDENT LEADERSHIP TRAINING**

To: Public Schools District Supervisors/ In-charge  
Secondary School Heads  
Supreme Student Government Advisers/Officers  
Other School Clubs/Organization Advisers/Officers  
This Division

1. The **Office of Vice Governor Joey G. Pelaez**, in partnership with the Department of Education- Division of Misamis Oriental, invites all student-leaders and teacher-advisers of the Supreme Student Governments and other school-based co-curricular organizations to attend the **4<sup>th</sup> A Happy MisOr Student Leadership Training** on September 1-3, 2017 at the University of Science and Technology of Southern Philippines in Claveria, Misamis Oriental.
2. With this year's theme, "**Building A Happy MisOr.**," the training aims to actively engage student-leaders and teacher-advisers to spearhead significant collaboration with the community and other stakeholders in building a happy and progressive Misamis Oriental.
3. The training is free. Transportation, meals and other incidental expenses of the participants may be charged to personal funds, local funds or PTA funds if available. Participants are required to submit individual parental consent, medical clearance and insurance coverage for September 1-3, 2017. Teachers to accompany the students throughout the duration of the activity shall be assigned by the school head.
4. Registration shall start at 6:00AM on Friday, September 1, 2017 and the Opening Ceremony begins at 9:00AM on the same day. Closing and Awarding Ceremony shall be on September 3 at 8:00 AM.
5. For coordination and other queries, interested participants may contact Mr. Jose Carlou P. Odchigue or Mr. Jude D. Batalla thru mobile numbrs 0935-910-8955 or 0926-142-5024 or email [ovg.eventsteam2017@gmail.com](mailto:ovg.eventsteam2017@gmail.com)
6. Attached are the Tentative Schedule of Activities and the Participation Guidelines for information and guidelines.
7. Wide dissemination of this Memorandum is hereby enjoined.

  
**CHERRY MAE L. LIMBACO, Ph.D, CESO V**  
Schools Division Superintendent



## 4TH A HAPPY MISOR STUDENT LEADERSHIP TRAINING

1-3 September 2017, USTP Claveria Campus

### "BUILDING A HAPPY MISOR"

#### SCHEDULE OF ACTIVITIES

TIME DURATION	ACTIVITIES	TOPIC/REFERENCE	GUEST/SPEAKER/FACILITATOR
<b>DAY 1 (Friday)</b>			
<b>1 September 2017</b>			
6:00 AM	Arrival	Registration and Billeting	Secretariat
9:00 AM	Opening Ceremony	Welcome Remarks	Mayor Meraluna S. Abrogar, Municipality of Claveria Dr. Rosalito Quirino, USTP Claveria
		Inspirational Messages	Superintendent Cherry Mae I. Limbaco, MisOr Superintendent Myrna T. Castanos, Gingoog City
		Keynote Address	Regional Director Allan Farnazo, El Salvador City
10:15 AM	Cultural Presentation	Best of MisOr	
10:30 AM	1st Plenary Session	Keynote Lecture: Leadership Ideas to Build A Happy Community	Vice Governor Joey G. Pelaez, MisOr
12:00 NN	<b>LUNCH</b>		
<b>INVESTING IN SELF</b>			
1:30 PM	2nd Plenary Session	Leading the Self to Be Happy (Finding and Knowing Your Core and Your Balance)	
3:00 PM	3rd Plenary Session	Leading the Self to Be Successful (Future Careers You Need to Know and the Future You Want to Build)	
4:30 PM	4th Plenary Session	Leading the Self to be Free (From Drugs and Other Vices That Impede Personal Growth)	
6:00 PM	<b>DINNER</b>		
7:30 PM	5th Plenary Session	Film Showing and Reflection	Secretariat
10:30 PM	<b>LIGHTS OFF</b>		
<b>DAY 2 (Saturday)</b>			
<b>2 September 2017</b>			
6:00 AM	<b>BREAKFAST</b>		
<b>INVESTING IN OTHERS</b>			
8:00 AM	6th Plenary Session	Climate Change and Disasters: What Can MisOr Learn and Do?	
9:30 AM	7th Plenary Session	Volunteerism, Advocacy and the Heart of A Volunteer and Advocate	

## 4TH A HAPPY MISOR STUDENT LEADERSHIP TRAINING

1-3 September 2017, USTP Claveria Campus

### "BUILDING A HAPPY MISOR"

#### SCHEDULE OF ACTIVITIES

TIME DURATION	ACTIVITIES	TOPIC/REFERENCE	GUEST/SPEAKER/FACILITATOR
10:45 AM	8th Plenary Session	Community Building in the Age of Social Media and the Internet	
12:00 NN	<b>LUNCH</b>		
1:30 PM	1st Breakout Session (Action Planning for A Happy MisOr Volunteer Organization Team)	<i>Students Group</i>	
		<i>Advisers Group</i>	
4:30 PM	9th Plenary Session	Building A Happy MisOr: We Can Do Something!	
6:00 PM	<b>DINNER</b>		
7:00 PM	<b>MISOR GOT TALENT</b>		
<b>DAY 3 (Sunday)</b>	<b>3 September 2017</b>		
<b>3 September 2017</b>			
6:00 AM	<b>BREAKFAST</b>		
8:00 AM	10th Plenary Session	Closing and Awarding Ceremony	
9:00 AM	<b>Distribution of Certificates</b>		
<b>HOMEWARD BOUND</b>			



# OFFICE OF VICE GOVERNOR JOEY G. PELAEZ STUDENT LEADERSHIP TRAINING DESIGN AND GUIDELINES

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## I. TRAINING DESIGN

### A. INTRODUCTION

Every year, the Office of Vice Governor Joey G. Pelaez, in partnership with the Department of Education-Divisions of Misamis Oriental, Gingoog City and El Salvador City, conducts the A Happy MisOr Student Leadership Training and Consultation.

For the last three years, more than thousands of student-leaders and teacher-advisers have attended this annual event as an avenue for student-leaders' experiential learning, team-building activities, break-out sessions, consultations and crafting of action plans to address specific community issues.

As we move on and further, the goal and objective of this student leadership training is to impart the core values of genuine leadership and service to others towards building A Happy MisOr.

### B. TRAINING GOALS AND LEARNING OBJECTIVES

#### Goals

The student leadership training aims to develop student-leaders and to inspire them to commit to significant roles as young leaders that give high impact end results to their respective family, school and community. This will serve as an opportunity for them to harness their ability to lead as role models and become **change-makers**, making a difference as local and global citizens.

#### Learning Objectives

At the end of the training session, the participants will be able to:

1. Inculcate the culture of A Happy MisOr in the minds and hearts of every individual enough to inspire action for growth and development of self and community;
2. Develop competence in their leadership strengths and offset their weaknesses through self-assessment, personality development workshops and team-building activities;
3. Foster camaraderie and build trusting relationships with fellow student-leaders and advisers;
4. Craft a shared vision and innovate relevant action plans to address specific community issues and problems; and,

*Make MisOr Happy*

5. Become builders of A Happy MisOr.

### **C. TRAINING DESIGN**

The A Happy MisOr Student Leadership Training is a three-day leadership training initiated by the Office of the Vice Governor and the Sangguniang Panlalawigan, in partnership with the Department of Education. Its primary focus is to enhance the leadership skills of the participants and increase their competence as change-makers through various relevant leadership workshops and lectures that will hone their knowledge, skills and attitudes as well-rounded student-leaders.

### **D. METHODOLOGY**

This training shall be based on two key educational learning concepts: **experiential** and **learner-centered learning**.

### **E. THEME**

This year's theme is "**Building A Happy MisOr**". It calls for a collaborative effort of the community to significantly engage individuals in meaningful programs, projects, and activities. It is our thrust to advocate the positive transformational spirit of volunteerism to empower others towards development. It is our cherished belief that cultivating the culture of happiness and sowing the seeds of hope to our youth today will lead to an improved quality of life in the future.

#### **Building A Happy MisOr**

The story of A Happy MisOr started with and because of Vice Governor Joey G. Pelaez. Basically a happy person, Vice Governor Joey's personality and character is inseparable from, and intertwined with, the concept of A Happy MisOr. Positive in his ways, A Happy MisOr is Vice Governor Joey's expression of optimism, confidence and encouraging disposition to create a beautiful and progressive future for all.

#### **Vision**

We envision A Happy MisOr that provides opportunities to enable individuals and communities to grow, develop and achieve an improved quality of life.

#### **Mission**

To make MisOr Happy by significantly engaging individuals and communities in meaningful programs, projects and activities to empower themselves and others towards an improved quality of life.

#### **Objectives**

A Happy MisOr aims to attain the following objectives:

1. To inculcate and instill the culture of Happiness in the minds and hearts of every individual, enough to inspire action for growth and development of self and community;
2. To encourage and inspire individuals and communities, especially the youth in MisOr, to value education and to actively participate in community affairs;
3. To passionately advocate important causes that affect the welfare of the people such as electric power and energy, peace and order, agriculture and fishery, climate change and environment, education and others;
4. To provide and create opportunities for poor and deserving constituents; and,
5. To empower individuals and communities through various trainings in leadership, entrepreneurship, environment and others.

### **Core Values**

A Happy Mind and A Happy Heart

## **II. TRAINING GUIDELINES**

### **A. REQUIRED ADVANCE ONLINE REGISTRATION**

1. Interested participants are required to register online thru the link provided by the Events Team from any of the Facebook Accounts of Vice Governor Joey G. Pelaez and fill it up completely with the names and other details before going to the training.
2. To register online, the student-leaders and the teacher-adviser must have an existing google accounts.
3. The events team will provide two links for the online registration. The participants must register to the PDS link individually while the SSG Adviser must register to the School Registration Link.
4. For convenience, you may email the events team thru **ovg.eventsteam2017@gmail.com** for the official links. Kindly complete the online registration on or before **August 25, 2017**.
5. Only the Online Registration Forms with complete details shall be considered. Those who have submitted early shall have priority in the accommodation at the venue of the training.
6. After successfully completing the online registration, a message will be sent to your email from the Events Team confirming your official registration and providing your official I.D. number.
7. Kindly printout the email confirmation and present it to the secretariat at the venue during the registration.
8. For coordination and other queries regarding online registration, you may contact Mr. Jose Carlou B. Odchigue of the Office of the Vice Governor, through mobile no. 0935-9108955, landline no. 08822-714545.
9. **Those who are unable to register online are required to accomplish the attached Registration Form and Personal Data Sheet which must be submitted/emailed on or before August 25, 2017.**

## **B. DELEGATIONS**

1. Each school delegation shall be composed of five (5) student-participants from the Junior High School and five (5) student-participants from the Senior High School for a total of ten (10) participants excluding the teacher-advisers.
2. Excess student-participants shall be coordinated with the Office of the Vice Governor c/o Mr. Jose Carlou B. Odchigue through mobile no. 0935-9108955 and landline no. 08822-714545.
3. Those with less than ten (10) student-participants shall also inform the Office of the Vice Governor.
4. Only when there are available slots as determined by the Office of the Vice Governor shall the excess participants shall be allowed to participate.

## **C. ARRIVAL AND REGISTRATION**

1. Participating student-leaders and their respective teacher-advisers are expected to arrive at or even earlier than 8:00 AM on September 1, 2017 to give time for the registration process and billeting, and to be able to start the training early.
2. Upon arrival, all participants shall proceed to the Holding Area. Only one teacher-adviser and one student-leader, preferably the high-ranking officer, shall facilitate the confirmation of the online registration of their school delegation.
3. Only the teacher-adviser and student-leader designated to process the registration shall proceed to the Registration Area to avoid crowding.
4. Those who have pre-registered and completed their Online Registration within the deadline shall proceed to the Verification Counter and present the printed email confirmation with the official I.D. number.
5. Those who have failed to register online shall secure a copy of the Registration Form in three (3) copies and the Personal Data Sheet of each participant and fill them up completely before submitting them to the Verification Counter.
6. After processing with the Verification Counter, proceed to the Distribution Counter where IDs, forms and other materials shall be given.
7. Proceed to the Billeting Counter for assignment of rooms.
8. If school delegation registered online for Talent Competition, the teacher-adviser and the student-leader representative shall confirm the registration at the MisOr Got Talent Counter.
9. If the school delegation did not register online but interested to join the Talent Competition, the teacher-adviser and the student-leader representative shall personally register at MisOr Got Talent Counter.

## **D. PROGRAM OF ACTIVITIES**

1. The Opening Ceremony shall start at 9:00 AM on September 1, 2017.

2. Plenary Sessions shall start immediately regardless of the number of participants in the venue. Everyone is expected at the venue ten (10) minutes before the session. The school of late participants shall be listed and noted. Repeated tardiness shall be a ground for non-issuance of certificates.
3. Everyone is expected to participate in the activities during the entire duration of the training.
4. Distribution of Certificates shall follow immediately after at the Closing Ceremony.

#### **E. MISOR GOT TALENT**

1. Upon arrival and immediately after completing the general registration of participants, interested schools shall confirm/register at the MisOr Got Talent Counter and submit a sample video of the presentation for pre-screening.
2. Participants may also submit their talent presentation days in advance personally in the Office of the Vice Governor or thru email [ovg.eventsteam2017@gmail.com](mailto:ovg.eventsteam2017@gmail.com).
3. Pre-screening and final presentation shall be based on the following criteria:
 

a. Consistency with the Theme	-	30%
b. Uniqueness/Originality/Quality of Talent	-	30%
c. Ability to Entertain/Audience Rapport/Impact	-	20%
d. Stage Presence	-	20%
4. The presentation shall be consistent with the event's theme "Building A Happy MisOr".
5. The presentation shall not exceed three (3) minutes including intro and extro.
6. Finalists shall be announced during and in-between sessions.
7. Finalists shall showcase their talent during the MisOr Got Talent Night.
8. Winners shall be announced during the Closing Ceremonies.

#### **F. A HAPPY MISOR PROJECT PROPOSAL COMPETITION**

1. Each school delegation is required to submit a project proposal which responds to the question: *What Can You Do to Make MisOr Happy?*
2. The Criteria for Judging are as follows:
 

a. Concept Originality	-	30%
b. Viability	-	20%
c. Maximum Gains versus Minimum Resources	-	20%
d. Community Impact	-	20%
e. Involvement of Stakeholders	-	10%
3. The project proposal shall be encoded in two long bond papers using Arial Font 12, single space.
4. The project proposal shall follow the attached format.
5. Submission of the project proposal shall be on or before August 25, 2017 thru email [ovg.eventsteam2017@gmail.com](mailto:ovg.eventsteam2017@gmail.com).
6. All project proposal file names must be named after the school name.



7. All project proposals must support the A Happy MisOr advocacies and programs.

## **G. BEST REFLECTION**

1. The reflection shall be short, concise and handwritten on a short bond paper containing three paragraphs only.
2. It shall be done after watching the assigned film in the evening of the first day.
3. The reflection shall answer the question/s that will be propounded by the facilitator after watching the film.
4. Teachers-advisers are only allowed to discuss/clarify the questions in general with the student-leaders. They are not allowed to do the reflection for their student-leaders.
5. The Criteria for Judging are as follows:

a.	Responsiveness to the Question/s	-	40%
b.	Understanding of the Film	-	30%
c.	Unity of Ideas	-	20%
d.	Grammar and Style	-	10%
6. The reflection shall be submitted, together with a signed Honor Code by both the student-leader and teacher-adviser, on or before 8:00 AM of September 2, 2017 to the Secretariat.

## **H. DISTRIBUTION OF CERTIFICATES**

1. The distribution of certificates shall be done immediately after the Closing Ceremony.
2. Present the Participants' Copy of the Registration Form when claiming the Certificate of Participation and Certificate of Appearance.

## **I. HOUSE RULES**

An important element in keeping the order at the venue is to follow proper decorum and rules as follows:

1. All participants are expected to **ACTIVELY** participate in all of the activities slated for the training.
2. All mobile phones must be turned off or put to silent mode during the training proper. Anyone violating will be made to showcase his/her talent right away.
3. Respect and care should be shown at all times towards guests and all participants. Each participant is responsible for his/her own conduct during training.
4. Late participants in the plenary sessions shall incur a penalty. A music will be played before the exact time of the session. As soon as the music ends, participants must be settled and seated already at the session hall. Those who are late, still unsettled, standing or in their rooms shall be meted out a penalty to individually entertain the entire participants.

5. All participants are not allowed to leave the plenary session hall, other activity areas, and the school without permission from their respective teacher-advisers. Safety of the participants is the primary concern and responsibility of teacher-advisers.
6. No illegal items like lethal weapons, drugs, alcohol and other prohibited paraphernalia shall be brought in the premises of the training venue. The use of prohibited items will be reported to the police immediately.
7. Leave things as they are if they are not yours.
8. The rooms and all its furnishings will be utilized by the participants in a manner consistent with the purpose for which they were designed.
9. Knock before entering the sleeping quarters.
10. Quiet hours will be from 11:00 PM to 5:00 AM everyday.
11. All trashes, food crumbs and other wastes must be properly disposed of immediately after eating. All dishes, pots, pans, wares, and others must be washed, cleaned, dried, and put away immediately after eating. Do not litter.
12. All participants shall keep the rooms and premises clean and orderly always especially before leaving after the training.
13. Be kind. Be gentle. Be helpful. Be considerate. Be happy at all times!

#### **J. WHAT TO BRING IN THE TRAINING**

Participants are required to bring the following:

1. Casual and event appropriate clothes good for three (3) days, including jackets or cardigans for the cold weather;
2. Sleeping bags, pillows, blankets and mosquito nets;
3. Toiletries such as bath soaps, shampoos and others;
4. First Aid kits per school;
5. Individual "Bento" Lunch Box, Utensils and cups for environmental and economy purposes;
6. Notebooks and pens;
7. Drinking water for safety.

#### **K. CATERING SERVICES**

The University of Science and Technology of Southern Philippines will offer catering services to all registered participants of the 4<sup>th</sup> Student Leadership Training. To avail of this, kindly observe the following:

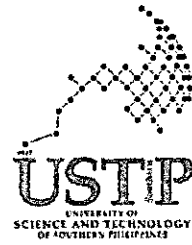
1. All SSG Advisers must contact the official cafeteria in-charge and secure meal arrangements directly with **Mrs. Estrella L. Paguido** (0997-4690624) or to **Ms. Amelyn I. Llimit** (0905-0367884). All concerns regarding food shall be addressed directly to them.
2. Discuss with the cafeteria officers dietary restrictions and other preferences.
3. 50% payment deposit is required to confirm the reservation.
4. Those availing of the catering services are advised to bring individual "bento" lunch boxes, utensils and cups in order to secure lower rates for meals. No Styrofoam shall be used for environmental reason.
5. **The University of Science and Technology of Southern Philippines will provide areas for cooking for those delegations that will not avail of the catering services.**



OFFICE OF  
VICE GOVERNOR  
JOEY G. PELAEZ



IN  
PARTNERSHIP  
WITH



**FOURTH A HAPPY MISOR STUDENT LEADERSHIP TRAINING**

*Theme: "Developing A Happy MisOr"*

September 1-3, 2017

University of Science and Technology of Southern Philippines  
Claveria Campus, Misamis Oriental

**REGISTRATION FORM**



Municipality/City : \_\_\_\_\_  
School : \_\_\_\_\_

(Please write legibly and complete all data required.)

No	Name of Participants	School-Based Organization	Position/ Designation
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

\*\*\*USE ADDITIONAL SHEETS IF NECESSARY\*\*\*

ITEMS RELEASED	NUMBER OF COPIES	PERSON RESPONSIBLE
IDs		
Training Kits		
Certificates of Participation		
Certificates of Appearance		
Certificates of Recognition		

\*\*\*IMPORTANT REMINDERS\*\*\*

- Kindly bring this Registration Form in claiming the Certificates
- Photocopy this form if needed

*Make MisOr Happy*



OFFICE OF  
VICE GOVERNOR  
JOEY G. PELAEZ



IN  
PARTNERSHIP  
WITH



FOURTH A HAPPY MISOR STUDENT LEADERSHIP TRAINING  
Theme: "Developing A Happy MisOr"  
September 1-3, 2017  
University of Science and Technology of Southern Philippines  
Claveria Campus, Misamis Oriental

# PERSONAL DATA SHEET

Name		
Designation / Position		
School Name / Address		
Home / Mailing Address		
Birthdate		
Contact Details		
Telephone		
Mobile Number		
Email Address		
Facebook		
What are your motivations in participating in this Leadership Training?		
Who is your biggest leadership influence?		
Why do you want to become a leader?		
Have you participated in similar trainings before? If yes, please specify.		
Do you have any dietary restrictions? If yes, please specify.		
Do you have any health conditions we should be aware of? If yes, please specify.		
Is there anything else you would like us to know?		



**OFFICE OF VICE GOVERNOR  
JOEY G. PELAEZ  
STUDENT LEADERSHIP TRAINING  
PROJECT PROPOSAL TEMPLATE**



<b>PROJECT PROPOSAL FORM</b>	
<b>Name of School</b>	
<b>Title of Activity</b>	
<b>Description of Activity</b>	
<b>Objectives of Activity</b>	
<b>Duration of Activity</b>	
<b>Venue of Activity</b>	
<b>PARTNERSHIP</b>	
<b>Expected Number of Participants</b>	
<b>School Officers Involved</b> (Detail Project Roles of Each Officer)	
<b>Expected Beneficiaries</b>	
<b>In partnership with (Schools, NGOs, Youth Organizations, Corporations, and their Contact Persons)</b>	
<b>Community Impact</b> Why and How the project make MisOr Happy?	