



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**DIVISION ADVISORY NO. \_\_\_\_\_, s. 2023**

August 10, 2023

In compliance with DepEd Order No. 8, s. 2013

This Advisory is issued not for the endorsement per DO 28, s. 2001,  
but for the information of DepEd Officials, personnel/ staff, and the concerned public.  
(Please visit [depedmisor.com](http://depedmisor.com))

**5-DAY SEMINAR-WORKSHOP ON TEACHING AND ASSESSING EARLY  
LANGUAGE LITERACY AND NUMERACY**

The ARCZONE Professional Development Inc. will conduct a comprehensive 5-Day Seminar-Workshop on Teaching and Assessing Early Language Literacy and Numeracy.

This seminar-workshop is designed to address the critical aspects of language literacy and numeracy development in young learners, equipping educators with the necessary skills to foster a strong foundation for their students' academic journey. This program consists of a combination of interactive presentations, practical exercises, group discussions, and hands-on activities. They intend to engage experienced facilitators who possess a wealth of knowledge in early childhood education and have a deep understanding of the local context.

Attached is a Proposal Letter with Matrix to find detailed information about the program.

Encls.: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:



PROFESSIONAL DEVELOPMENT  
TEACHING PERSONNEL

ELO/egd/sgod-mma 



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# ARCZONE

PROFESSIONAL DEVELOPMENT INC.

Received through Email.

July 25, 2023

|                     |           |
|---------------------|-----------|
| DepEd RECEIVED OSDS |           |
| Date:               | 7/26/2023 |
| Time:               | 11:01 AM  |
| By:                 | AKHO      |

**DR. EDILBERTO L. OPLENARIA**  
 Schools Division Superintendent  
 DepEd Division of Misamis Oriental  
 Del Pilar Corner, Velez Street, Brgy. 29, Cagayan de Oro City

Dear **Dr. Oplenaria**:

I hope this letter finds you in good health and high spirits!

Our office is dedicated to promoting excellence in education and supporting educators in their journey of continuous improvement. We recognize the crucial role that early language literacy and numeracy play in a child's educational journey. With this initiative, we aim to support the Department of Education's efforts to equip the K to 3 learners with fundamental literacy and numeracy skills, while simultaneously empowering supervisors, school heads, and teachers with the necessary tools to effectively teach and assess reading and numeracy skills of young learners.

On behalf of ARCZONE Professional Development Inc., I am delighted to extend our sincere interest in partnering with your division to conduct a comprehensive **5-day seminar-workshop on Teaching and Assessing Early Language Literacy and Numeracy.**

This seminar-workshop is designed to address the critical aspects of language literacy and numeracy development in young learners, equipping educators with the necessary skills to foster a strong foundation for their students' academic journey. This program consists of a combination of interactive presentations, practical exercises, group discussions, and hands-on activities. We intend to engage experienced facilitators who possess a wealth of knowledge in early childhood education and have a deep understanding of the local context.

Furthermore, we are committed to ensuring that this workshop provides valuable professional development for our participants. As such, we have submitted the program to the Professional Regulation Commission (PRC) for the processing of Continuing Professional Development (CPD) units. Upon successful completion of the training, participants will receive certificates of participation with equivalent CPD Units. These CPD units will aid participants in their license renewal process, ensuring their professional growth and continued dedication to their vocation.

Attached to this proposal letter, you will find detailed information about the program.

We believe that this collaborative partnership will significantly benefit our education system and contribute to the professional development of our teachers. By joining hands, we can work towards creating a brighter future for our students and equip educators with the skills necessary to thrive in an ever-changing educational landscape.

We look forward to the opportunity to discuss the details of this proposal further and address any questions or concerns you may have. Thank you for considering our proposal. We are excited about the potential of this collaboration and the positive impact it can have on our education community.

Sincerely yours,

  
**Jermaine P. Ogking, LPT**  
 Training Coordinator

ASDS' OFFICE  
RECEIVED

OSDS  
 DATE: 7/26/2023  
 TIME: 12:07 PM



## Program Matrix

| Day/Time    | Day 1   | Day 2  | Day 3   | Day 4   | Day 5  |
|-------------|---|--|---|---|--|
| 8:00-8:30   | <i>Registration</i>   | <i>Management of learning</i>  | <i>Management of learning</i>   | <i>Management of learning</i>   | <i>Management of learning</i>  |
| 8:30-10:00  | <b>Introduction to Early Language Literacy and Numeracy</b><br><br>Overview of key concepts and importance of foundational skills | <b>Effective Language Literacy Instruction</b><br><br>Phonological Awareness: Importance and methods to develop phonemic awareness in young learners | <b>Effective Numeracy Instruction</b><br><br>Numeracy Foundations: Introduction to early math concepts and activities | <b>Assessment Methods for Early Language Literacy and Numeracy</b><br><br>Formative and Summative Assessment Approaches | <b>Differentiation and Individualized Instruction</b><br><br>Identifying and addressing learning differences in early language literacy and numeracy development |
| 10:00-10:15 | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>  | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>  |
| 10:30-12:00 | Understanding Child Development: Age-appropriate milestones and individual differences.   | Letter Recognition: Techniques for teaching letters and their sounds   | Counting and Number Sense: Methods to teach counting, number recognition, and basic operations                        | Creating age-appropriate Assessment Tools and Tasks   | Adapting teaching approaches to meet diverse learning needs  |
| 12:00-1:00  | <i>LUNCH BREAK</i>  | <i>LUNCH BREAK</i>   | <i>LUNCH BREAK</i>  | <i>LUNCH BREAK</i>  | <i>LUNCH BREAK</i>   |
| 1:00-3:00   | Effective Strategies for creating a supportive learning environment: Interactive activities, storytelling, and hands-on learning  | Sight Words and Vocabulary: Strategies for teaching sight words and expanding vocabulary   | Hands-on Math Activities: Utilizing games and manipulatives to reinforce numeracy skills                              | Using Assessments to inform instruction and track progress  | Implementing interventions for struggling learners<br><br>Designing effective lesson plans for early literacy and numeracy sessions                              |
| 3:00-3:15   | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>  | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>   | <i>HEALTH BREAK</i>  |
| 3:15-5:00   | Workshops and Presentation of outputs   | Reading Comprehension: Techniques to support understanding and engagement during reading sessions  | Workshops and Presentation of outputs   |   | Presentation and critiquing of outputs<br><br>Closing Program  |



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Received through Email.

July 25, 2023

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| Time: 11:00 AM      |
| By: [Signature]     |

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 DepEd Division of Misamis Oriental  
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