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Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City
(08822)724615, (088)8564454/ Fax (088)8564524
www.depedmisor.net

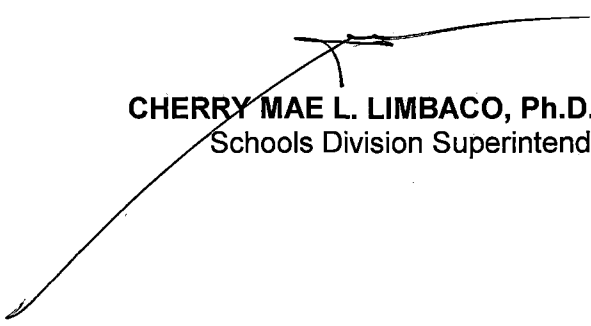


July 27, 2017

DIVISION ADVISORY

To: Private Elementary and Secondary School Heads
This Division

1. Pursuant to DepEd Memorandum No. 114, s. 2017 entitled "**Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40,s. 2012,55,s. 2013, and 18,s.2015,**" Private Schools are encourage to submit the following data on or before August 4, 2017.
2. Attached to this Division Advisory are the templates of the reports to be submitted to the Division Office through email: catherineanne.orasan@deped.gov.ph . Please submit a soft copy only using Microsoft Excel Format.
 - a. School Based Report on Incidents of Bullying
 - b. School Based Report on Incidents of Child Abuse
 - c. Consolidated Report on Cases of Children-At- Risk (CAR)
 - d. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
3. Wide dissemination of this Division Advisory is hereby enjoined.


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

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Encl: DepEd Memo 114,s. 2017
To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS REPORTS PUPILS
POLICY SCHOOLS



Republic of the Philippines
Department of Education

30 JUN 2017

DepEd MEMORANDUM
No. **114** s. 2017

**REITERATION OF THE REPORTORIAL OBLIGATION OF SCHOOLS,
SCHOOLS DIVISION OFFICES, AND REGIONAL OFFICES
PURSUANT TO DEPED ORDER NOS. 40, S. 2012,
55, S. 2013, AND 18, S. 2015**

To: Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Department of Education (DepEd) reiterates the reportorial obligation of schools, schools division offices (SDOs), and regional offices (ROs) to ensure the strict implementation of DepEd Order (DO) No. 40, s. 2012 entitled *Child Protection Policy*, DO 55, s. 2013 entitled *Implementing Rules and Regulations of Republic Act (RA) No. 10627 otherwise known as the Anti-Bullying Act of 2013*, and DO 18, s. 2015 entitled *DepEd Guidelines and Procedures on the Management of Children-At-Risk (CAR) and Children in Conflict with the Law (CICL)*.

2. Pursuant to the aforementioned issuances as well as to DepEd Memorandum (DM) No. 59, s. 2015 entitled *Change in and Additional Information to DepEd Memorandum No. 68, s. 2014* and, thus, to DM 68, s. 2014 or the *Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance*, the following mandates for schools, SDOs and ROs are hereby recognized:

- a. **Public and private schools**, both elementary and secondary schools, shall submit the following to their respective SDOs **one week after the start of the school year**:
 - i. Accomplished Report on Incidents of Bullying (Enclosure No. 1 of DM 59, s. 2015);
 - ii. Accomplished Report on Incidents of Child Abuse (Enclosure No. 1B of DM 59, s. 2015);
 - iii. Accomplished Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
 - iv. A copy of the School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012; and
 - v. Report on the Status of their Established Child Protection Committee.

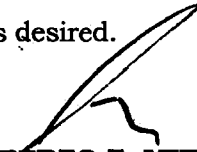
b. SDOs shall submit the following reports to their respective ROs on or before **June 30 of every year**:

- i. Accomplished Division Consolidated Report on Incidents of Bullying (Enclosure No. 2A of DM 59, s. 2015);
- ii. Accomplished Division Consolidated Report on Incidents of Child Abuse (Enclosure 2B of DM 59, s. 2015);
- iii. Accomplished Division Consolidated Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
- iv. Accomplished Division Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
- v. Division Consolidated Report on Schools with Established Child Protection Committee.

c. ROs shall submit the following reports to the Office of the Undersecretary for Legal Affairs on or before **July 15 of every year**:

- i. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 3A of DM 59, s. 2015);
- ii. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure 3B of DM 59, s. 2015);
- iii. Accomplished Regional Consolidated Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015);
- iv. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
- v. Regional Consolidated Report on Schools with Established Child Protection Committee.

3. Immediate dissemination of this Memorandum is desired.



ATTY. ALBERTO T. MUYOT
Undersecretary
Officer-in-Charge

Encls.:

As stated

References:

DepEd Order: (Nos. 15, s. 2015; 55, s. 2013; 40, s. 2012)

DepEd Memorandum: (Nos. 59, s. 2015; 68, s. 2014)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
POLICY

REPORTS
SCHOOLS

PUPILS

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School/ Division/ Region: _____

Period Covered: _____

I. CHILDREN- AT-RISK (CAR)

Classification	No. of Students		Action Taken	Remarks
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being member of a gang				
5. Living in a community with a higher level of criminality				
6. Living in a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Prostituted Children				
9. Mendicant under PD 1563				
10. Solvent/ Rugby User				
11. Others				

II. Description of action taken by the school or division to alleviate the risk factors of the CAR:

Prepared by:

Noted by:

Designation

Principal /Superintendent /Regional Director

School/ Division/ Region: _____

Period Covered: _____

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)						
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case / Violation	Action Taken	Intervention/Diversion Program	Remarks

B. Description of any intervention program or diversion program that the school or division initiated or adopted which facilitated the reintegration of the CICL in the school and community

Prepared by:

Noted by:

Designation

Principal/ Superintendent/ Regional Director