




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
A. Velez St, Cagayan de Oro City



DIVISION MEMORANDUM

No. 003.....,s. 2017

TO : Education Program Supervisors
Public Schools District Supervisors
Senior Program Specialist
Education Program Specialist II
This Division

From : 
CHERRY MAE L. LIMBACO, Ph. D, CESO V
Schools Division Superintendent

Date : January 3, 2017

Re : ***Submission and Presentation of IPCRF for Non-School Based Teaching Personnel***

1. The year has ended already. All the non-school based teaching personnel will be evaluated every end of the year as mandated by DepEd Order No. 2, s. 2015 re. Result-based Performance Management System (RPMS).
2. In this end, all non-school based teaching personnel will submit their Individual Performance Commitment Review Form (IPCRF) with the corresponding documents/artifacts to Division Office (Attention: Mrs. Mrife Balaba , SEPS HRD) on ***January 12, 2017 at exactly 12:00 noon.***
3. Presentation and defense of the individual IPCRF will be on January 19-20, 2017 at the venue which is to be announced later.
4. Travel and other related expenses of the participants shall be charged to local funds while food and accommodation shall be charged against division funds subject to usual accounting and auditing rules and regulations
5. For your information and compliance.

CLL/rom