



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

31 December 2021

DIVISION MEMORANDUM

No. 008, s. 2021

**CONDUCT OF INSTRUCTIONAL SUPERVISION, MONITORING AND
EVALUATION AND PROVISION OF TECHNICAL ASSISTANCE**

To:

Assistant Schools Division Superintendent
CID Chief
SGOD Chief
Education Program Supervisors
Education Program Specialists
Public Schools District Supervisors
Districts In Charge

1. To ensure that quality education will continue amidst global health crisis and in accordance with the implementation of the Basic Education Learning Continuity Plan (BE LCP) per DepEd Order No. 12, s. 2020 titled "Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in Light of the COVID -K19 Public Health Emergency", this Office advises the Curriculum Implementation Division (CID) and Schools Governance and Operations Division (SGOD) personnel to conduct online/onsite instructional supervision, monitoring and evaluation and to provide technical assistance for the whole SY 2021-2022. In the provision of technical assistance, it shall be underscored to put the learners under the lens.
2. The banner program of the Division, BE MORE (Bringing Excellence by Maximizing and Optimizing Resources in Education) come in 4Ts explicitly Treasure, Talent, Technology, and Time. With these, the monitors (Chiefs, Education Program Supervisors, Education Program Specialists, Public Schools District Supervisors, and Districts in Charge) are hereby enjoined to prepare accomplishment report following the attached template as enclosure 1.
3. As to the district assignments, hereto attached is the composition of the monitoring team referring it to Enclosure No. 2.
4. In case of onsite instructional supervision, transportation and other expenses shall be charged to Division Funds subject to the usual accounting, auditing rules and regulations.
5. For guidance and of strict compliance.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

JSD/CID/SGOD/egd/mma



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 1

Accomplishment Report

District: _____
Date of Monitoring: _____
Monitor: _____

School: _____
Position: _____

Key Performance Indicators (KPI)	Findings: (Data)	Best Practices Technical Assistance	Challenges/ Concern	TA given by the Monitor	Recommendation for School of Excellence in:
1. Access a. # of Enrolment b. # of NLPA c. Others					IP, Multi-Grade, Reading, Journalism, SPED, Special Programs, Brigada Eskwela, Gulayan sa Paaralan, Adopt A School, SHS, Youth Formation Program, OBE, DRRM, Child Protection, etc.
2. Quality a. CMSS b. Reading Data c. Others					
3. Others					

Prepared by:

Monitor



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 2

Monitoring Team

Division Monitors	District Monitors	District	Venue	Date and Time
*ASDS *Chiefs *SGOD and CID Personnel *Division Section Heads	Beatriz E. Acdal	Balingasag Central	Balingasag CS	January 6, 2022 @ 1:00PM
	Nieva E. Bitonga	Balingasag North	Mambayaan IS	January 6, 2022 @ 3:00PM
	Rosana S. Emanel	Balingasag South	Baliwagan CS	January 6, 2022 @ 9:00AM
	Cydel P. Valmores, PhD Vevian T. Tuason, PhD	Jasaan North Jasaan South	Bobontugan NHS	January 7, 2022 @ 9:00AM



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph