



Republic of the Philippines  
Department of Education

DIVISION OF MISAMIS ORIENTAL

**MEMORANDUM**

No. 046, s. 2019

TO : Curriculum Implementation Division Chief  
School Governance Operation Division Chief  
Senior Education Program Specialist - SMME  
Identified Elementary/Secondary/Integrated/Multi- grade School  
Heads  
*This Division*  
~~SMME~~

FROM : **RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **Pre-Work Activity on the Capacity Building of the Division  
School-Based Management Technical Working Group (SBM -  
TWG) for Division SBM Level Validation**

DATE : January 25, 2019

1. Per Division Memorandum No. 637, s. 2018 Re *Districts/Schools School-Based Management (SBM) Calendar of Activities*, Division SBM Validation for Levels I and II shall fall on the months of January and February 2019. All concerned personnel are advised to attend the Pre-Work Activity on the Capacity Building of the Division School-Based Management Technical Working Group (SBM - TWG) at the 3<sup>rd</sup> floor Conference Hall, Division Office, Deped Misamis Oriental on **January 31, 2019**.
2. This activity aims to:
  - a. Reorient the SBM Technical Working Group (SBM - TWG) on the utilization of the new developed manuals on SBM;
  - b. Finalize topics and facilitators prior to the conduct of the Capacity Building of the Division School-Based Management Technical Working Group (SBM - TWG) for Division SBM Validation on February 6 - 7, 2019;
  - c. Prepare SBM Validation tools and materials that shall be used during the said activity.
3. Attached to this Memorandum is the list of participants.
4. Immediate and wide dissemination of this Memorandum is hereby enjoined.

RBT/SGOD/rom/daa



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**DIVISION OF MISAMIS ORIENTAL**

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