



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division Superintendent

17 JANUARY 2023

**DIVISION MEMORANDUM**  
NO. 051 2023

**CONDUCT OF DIVISION SCHOOLS PRESS CONFERENCE 2023**

To:

**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Public Schools District In-Charge**  
**Elementary and Secondary School Heads**  
**School Paper Advisers/Coaches**  
*This Division*

1. In consonance with Republic Act 7079, otherwise known as “Campus Journalism Act” of 1991”, this office announces the conduct of Division Schools Press Conference on February 3, 4, 5 and 6, 2023 at Alubijid Central School and Alubijid National Comprehensive High School.
2. The conference is anchored on the theme, “Strengthening Freedom of Information Through Campus Journalism”. It aims to:
  - a. demonstrate understanding of the importance of journalism by expressing it through different journalistic endeavors and approaches;
  - b. sustain advocacy on social consciousness;
  - c. provide a venue for an enriching learning experience for students interested in pursuing journalism as a career;
  - d. promote responsible journalism, fair and ethical use of social media; and
  - e. enhance journalistic competence through healthy and friendly competitions.
3. The conference activities shall include the following journalistic contest:
  - a. Individual Writing
  - b. Scriptwriting and Radio Broadcasting
  - c. Collaborative Publishing
  - d. TV Broadcasting
  - e. Online Publishing
4. Schools shall submit a twenty-page school paper (one paper in English and one paper in Filipino) of A4 size for elementary and tabloid size for junior and senior high schools during the contest. This Office further notifies the field that the conference adheres to the “NO PAPER, NO CONTEST Policy.
5. There shall be a District Schools Press Conference. Only the school first place



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

winner for each contest category in elementary, junior and senior high school levels (both in English and Filipino) will join the Division Schools Press Conference.

6. The top five winners in all events per contest category per medium shall be recognized during the closing program and awarding ceremony which shall be on the third day, February 5, 2023. Only the top 1 winner shall represent this Division to the Regional Schools Press Conference.

7. All participants of the DSPC 2023 are advised to bring their foods (meals and snacks) and other paraphernalia for the different contest events. Transportation expenses, foods and other materials for the contest shall be charged to the school MOOE or local funds subject to the usual accounting, auditing, rules and regulations.

8. The names and number of participants shall be reflected on the Confirmation Sheets (printed copy) which will be submitted on or before January 30, 2023 (until 5:00 in the afternoon) to the Division Office, Attention: Sally S. Aguilar and Sheilla B. Diango.

9. Enclosed are the Matrix of Activities, Confirmation Sheets, Working Committees, Opening Program and Contests' Guidelines.

10. Immediate and wide dissemination of this Memorandum is desired.

  
**JONATHAN S. DELA PEÑA, PhD., CESO V**  
Schools Division Superintendent 

JSDP/cpv/ssa/sbd



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)







Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure No. 2 to Division Memorandum No. 012, s. 2023

**Division Schools Press Conference 2023 Working Committees**

February 3, 4, 5 and 6, 2023 at Alubijid Central School and  
Alubijid National Comprehensive High School

Executive Working Committee/Consultants:

**Jonathan S. Dela Peña, PhD, CESO V**  
Schools Division Superintendent

**Erlinda G. Dael, PhD, CESE**  
Assistant Schools Division Superintendent

**Cydel P. Valmores, PhD**  
Curriculum Implementation Division Chief

Program and Invitation Committee:

**Sally S. Aguilar, PhD**  
**Sheilla B. Diango, PhD**  
**Gladys S. Banac**  
**Melende B. Catid, PhD**  
**Imelda P. Galarrita**

Registration Committee:

**Alubijid Central School and**  
**Alubijid National Comprehensive High School Teachers**

Physical and Stage Decoration:

**Alubijid Central School and**  
**Alubijid National Comprehensive High School Teachers**

Sound Preparation:

**Alubijid Central School and**  
**Alubijid National Comprehensive High School Teachers**

Accommodation and Technical Preparation:

**Alubijid Central School and**  
**Alubijid National Comprehensive High School Teachers**

Committee on Certificate Preparation:

**Melende B. Catid, PhD**  
**Leslie C. Boles, PhD**

Committee on Documentation and Narrative Report:

**Sally S. Aguilar, PhD**  
**Sheilla B. Diango, PhD**



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure No. 3 to Division memorandum No. 062, s. 2023

**Opening Program**  
Laguindingan National High School  
February 3, 2023

Prayer	<b>AVP</b>
National Anthem	<b>AVP</b>
Welcome Message	<b>Imelda P. Galarrita</b> PS District Supervisor
Opening Remarks	<b>Erlinda G. Dael, PhD</b> Assistant Schools Division Superintendent
Rationale	<b>Cydel P. Valmores, PhD</b> OIC Chief- Curriculum Implementation Division
Presentation of Participants	<b>Sally S. Aguilar, PhD</b> Education Program Supervisor
Message	<b>Jonathan S. Dela Peña, PhD., CESO V</b> Schools Division Superintendent
Orientation on the Conduct of 2023 Division Schools Press Conference	<b>Sheilla B. Diango, PhD</b> Education Program Supervisor



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 4 to Division Memorandum No. 052, s. 2023

**FORMAT FOR THE LIST OF STUDENT CONTESTANTS  
AND SCHOOL PAPER ENTRIES**

A. The List of District Entries for School Publication Per Category

District: \_\_\_\_\_ Category: \_\_\_\_\_

No.	Name of School Publication	School	Publication Adviser	Principal's Name
1				
2				
3				
4				

B. The List of Contestants for the Individual Contests

District: \_\_\_\_\_ Category: \_\_\_\_\_

No.	Complete Name of Pupil/Student	Gender	School	Name of School Publication	Publication Adviser
1					
2					
3					
4					

C. List of Script Writing and Radio Broadcasting Contestants

Level: (Elementary or Secondary) \_\_\_\_\_

No.	Complete Name of Pupil/Student	Gender	Role/Assigned Task	School	Team Coach
1					
2					
3					
4					

D. List of Collaborative Desktop Publishing Contestants

Level: (Elementary or Secondary) \_\_\_\_\_

No.	Complete Name of Pupil/Student	Gender	Role/Assigned Task	School	Team Coach
1					
2					
3					
4					



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

E. List of Online Publishing Contestants (for Secondary only)

No.	Complete Name of Student	Gender	Role/Assigned Task	School	Team Coach
1					
2					
3					
4					

F. List of TV Script Writing and Broadcasting Contestants (for Secondary only)

No.	Complete Name Student	Gender	Role/Assigned Task	School	Team Coach
1					
2					
3					
4					

PS District Supervisor



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 5 to Division Memorandum No. 052, s. 2023

**GENERAL GUIDELINES FOR THE SELECTION OF WINNERS IN THE  
DIFFERENT INDIVIDUAL WRITING CONTESTS**

The competition in the Individual Writing Contest is designed to showcase the competencies of campus journalists, demonstrate their holistic journalistic skills and proficiency through media exposure, immersion and press conferences, and promote free responsible journalism.

The following will be strictly implemented and complied with:

**A. General:**

1. To facilitate proper identification, the participants are required to wear their school uniform with their valid school ID especially during the contest proper.
2. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner. The proctor shall refer them to the Division TWG for appropriate response to their queries or concerns.
3. Contestants should not put any identifying mark on the contest entry or answer sheet.
4. School paper advisers, teachers, principals, parents or guardians who will be found in and around the contest venue will be grounds for disqualification of their contestants.
5. The top seven winners per medium shall be recognized and the points they will garner will be included in the computation of the overall scores (combined scores of Individual and Group Contest).
6. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
7. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.

**B. Specific:**

1. News, Feature, Column and Editorial Writing:  
Fact sheets or other sources of information shall be given to the contestants as bases in writing the article.
2. Sports Writing:
  - a. The DTWG shall orient and provide final instructions to the campus journalists before the contest proper.
  - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
  - c. Contestants shall be made to watch an actual game where they can gather adequate data.
  - d. A post-game conference shall be held to further interview officials and athletes after the game.
3. Copy Reading and Headline Writing:
  - a. DTWG shall provide all the contestants with pencil no. 2 for the contest.
  - b. The contestants shall use the 2018 Associated Press (AP) editing marks and follow directions given in the contest piece.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)







Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

---

- c. The contestants shall provide the best two headlines for the article.
4. Editorial Cartooning:
  - a. DTWG shall provide all the contestants with the oslo papers and pencil no. 2 for the contest.
  - b. The cartoon must reflect the elements of editorial cartooning.
  - c. The cartoon should be, at all times, compliant with the professional and ethical standards of media.
5. Science and Technology Writing:

Fact sheets or other sources of information shall be given to the contestants as bases in writing a feature article.
6. Photojournalism
  - a. Preparation:
    1. Participants should be at the contest venue thirty (30) minutes before the orientation.
    2. The photojournalists are allowed to use any Digital Camera (print and shoot only with maximum of 20.1 megapixels with fixed lenses only. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest.**
    3. The contestants shall format their own memory card and camera to be checked by the examiner/s.
    4. The contestant should bring his own camera cable for savings of pictures.
    5. Cellular phones, extra digital cameras, extra storage card or any additional materials/equipment **are not allowed** in the contest area.
    6. Contestants shall bring their own black ink ballpen while the DTWG will provide scratch papers where contestants can write down notes during the shooting.
    7. Contestants shall set the date and time of their own camera.
  - b. Phot Shoot, Uploading and Captioning
    1. Control shot shall be the first shot.
    2. Contestants are given one (1) hour to take pictures, which does not include the loading and unloading of the storage card in front of the examiner on a theme to be provided during the orientation.
    3. Contestants are allowed to take **unlimited shots** but will submit five (5) possible photos with caption for the given theme and the control shot.
    4. Contestants shall retain in the memory card photos to be submitted only.
    5. Contestants will be given 30 minutes to write captions for each of the five photos.
    6. Caption sheets (with lines and margins) will be provided by the DTWG.
    7. All entries with caption sheets shall be submitted to the examiner after the allotted time.
    8. Memory cards per district will be returned to the participants through their school paper advisers after the closing program.
    9. **During the duration of the competition, the advisers, trainers, and parents are NOT allowed in the venue.**



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 6 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR EDITORIAL WRITING**

<b>Technical</b>	<b>40%</b>
Uses lead paragraph that contains news peg and the general stand of the writer	
Presents arguments that are based on facts	
Cites sources of facts to add credibility to the arguments raised	
Use a strong and thought-provoking title or headline	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
<b>Content</b>	<b>50%</b>
Presents the general stand of the writer in the lead	
Utilizes facts from interviews, documents review, data analysis and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for print media (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 7 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR NEWS WRITING**

<b>Technical</b>	<b>40%</b>
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double meaning	
Avoids personal slants	
Has a clear and unbiased headline	
Uses short and simple words	
Conforms with the principles of unity and coherence	
Observes the rules of grammar and syntax	
Uses transitions properly	
<b>Content</b>	<b>50%</b>
Uses appropriate lead type to get the reader's attention	
Present to the readers the most important detail of the event	
Follows logical presentation of the event and emphasizes the most important or relevant fact(s)	
Follows the correct news writing format/style	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 8 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR FEATURE WRITING**

<b>Technical</b>	<b>30%</b>
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of the story	
Combines colorful and figurative language to present facts	
Uses a catchy title of the article	
Sustains interest of the article	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
<b>Content</b>	<b>60%</b>
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writer's perceptions	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 9 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR SPORTS WRITING**

<b>Technical</b>	<b>40%</b>
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
<b>Content</b>	<b>50%</b>
Presents a clear picture of the events in the game	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references and research	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 10 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR EDITORIAL CARTOONING**

<b>Technical</b>	<b>30%</b>
Makes use of a minimum number of labels	
Shows logical use of various sizes, dimensions and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original and creative representations of ideas/concepts on the issue given	
<b>Content</b>	<b>60%</b>
Presents clear, specific and humorous angle on the issue or topic given	
Raises relevant, timely issues and concerns about the topic	
Is in good taste and analytical thinking among its readers	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 11 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR COPYREADING AND HEADLINE WRITING**

<b>Copyreading</b>	<b>60%</b>
Uses appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
<b>Headline Writing</b>	<b>40%</b>
Provides the best two headlines for the news article	
Observes standards in headline writing	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 12 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR PHOTOJOURNALISM**

<b>Technical Quality</b>	<b>40%</b>
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
<b>Communicative Quality</b>	<b>40%</b>
Shows clear and specific idea(s) or angle connected t the given theme/topic	
Uses creative photography techniques to highlight the visual story	
<b>News Caption</b>	<b>10%</b>
Write a two-sentence news caption per photo (following the 5Wh and 1H questions)	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Respectful of subject's right to privacy (e.g. nudity, no permission to be the subject)	
Follows strict standards of no manipulation and alteration of reality	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)







Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 13 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR SCIENCE AND HEALTH WRITING**

<b>Technical</b>	<b>40%</b>
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Follows appropriate form and style	
Use appropriate terms and lingo to report/discuss events	
<b>Content</b>	<b>50%</b>
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 14 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR COLUMN WRITING**

<b>Technical</b>	<b>30%</b>
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
<b>Content</b>	<b>50%</b>
Presents and explains a solid and clear stand	
Presents the different angles and examine both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Display evidence of the writer's knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Clarifies certain points of fact or argument that may be confusing or complicated	
<b>Ethics</b>	<b>20%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy, originality)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 15 to Division Memorandum No. 052, s. 2023

**GENERAL GUIDELINES FOR SCHOOL PAPER CONTEST**

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top/best in the district.
- B. The top seven (5) highest pointers both English and Filipino shall be declared as the best school papers in the division.
- C. **Any school paper found to have copied and published texts, images and other materials without duly acknowledging their sources hall be disqualified in the contest.**
- D. If the school paper shall join again the following year and fond to have committed the same offense, the following sanctions shall be applied:

1<sup>st</sup> Offense: A formal notification shall be sent to the Schools Division Superintendent who shall inform the concerned Public Schools District Supervisors/In-Charge. The PSDS/PSDIC shall issue a reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. The Principal shall be asked to implement plans to teach their students about the ills of plagiarism and its consequences.

2<sup>nd</sup> Offense: Disqualification from the School Paper Contest for three (3) consecutive years.

- E. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- F. The School Paper shall be submitted in paper-based format only:  
Each district shall submit entries per category. Schools that will submit entries should include a Certificate of Circulation from the school principal duly noted by the PSDS/PSDIC that the printed school paper was widely circulated to at least two-thirds (2/3) of students' population of the current school year. This certification should be included in the documents submitted to the Division Office before the division judging of the school papers.
- G. The different SECTIONS/CATEGORY to be judged for the school paper contest are as follows:
  - 1. News Section/ Pahinang Balita
  - 2. Editorial Section/ Pahinang Editoriyal
  - 3. Feature Section/ Pahinang Lathalain
  - 4. Sports Section/ Pahinang Pampalakasan
  - 5. Science & Technology Section/ Pahinang Agham at Teknolohiya
  - 6. Layout and Page Design Category/ Kategoryang Pag-aany at Desinyo ng Pahina



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

---

- H. The Technical Specifications for both Elementary and Secondary levels are as follows:
1. No. of pages: minimum of 12 and maximum of 20
    - News Section- at least 3
    - Sports Section- at least 2
    - Feature Section- at least 3
    - Editorial Section- at least 2
    - Science and Technology Section- at least 2
  2. Process: Offset/ Digital
  3. Paper stock: Bookpaper or C2S 60GSM-80 GSM
  4. Color: Font and back cover in full color  
Inside pages in black and white
  5. Size:
    - 9"x12" (Elementary)
    - 12"x18" (High School)
- I. Each section will be judged according to the guidelines/criteria set for the section/category.
- J. After a thorough three-to-five-day evaluation by a set of at least twelve judges, each district will submit a maximum of 10 winners per section and for each medium (English and Filipino) to the Division Office. The school paper entries should be properly scaled and labeled per category.
- K. Sufficient copies of the school paper or e-document entries should be included in the package. **The number of copies should correspond to the number of district winnings of each school paper.** A list of winning district entries should also accompany the package. This list should be duly endorsed by the PS District Supervisor to the Division Office on or before the deadline. The District Offices are also required to include the result of the evaluation duly signed by the judges to the same offices mentioned.
- L. No school is allowed to submit their school paper entry (ies) directly to the Division office.
- M. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 16 to Division Memorandum No. 052, s. 2023

**GENERAL GUIDELINES FOR THE SELECTION OF THE BES SECTIONS AND  
LAY-OUT AND PAGE DESIGN CATEGORY**

**A. Editorial Section**

1. The editorial section should have at least two (2) pages and should include the following: main editorial, editorial carton, columns letter to the editor, and commentaries. Opinion polls or surveys may be included but are not required.
2. The treatment of the issues must demonstrate fair and balanced presentation of both sides of each issue tackled, clear moral purpose, logical reasoning, and proper citations/attributions of sources.
3. Topics found in the selection should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.
4. The decision of the members of the Board of Judges shall be deemed final and irrevocable.

**B. News Section**

1. The news section shall consist of at least three (3) pages.
2. The content and scope of the news stories should include a balanced coverage of international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, in-depth news/investigate news.
4. The decision of the members of the Board of Judges shall be deemed final and irrevocable.

**C. Feature Section**

1. The Features Section should have at least three (3) pages
2. The feature articles should display unique and creative presentation of topics, logical organization and progression of ideas, writer's facility of the language and proper citations/attributions of sources.
3. The decision of the members of the Board of Judges shall be deemed final and irrevocable.

**D. Sports Section**

1. The news section shall consist of at least (two) pages
2. The feature articles should display unique and creative presentation of topics, logical organization and progression of ideas, writer's facility of the language and proper citations/attributions of sources.
3. The content of the section may include straight or spot news, advance/follow-up report, news bits: news feature/news analysis; in-depth news, survey news features ad editorial/column concerning or pertaining to sports.
4. The decision of the members of the Board of Judges shall be deemed final and irrevocable



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

---

**E. Science and Technology Section**

1. The Science and Technology Section should have at least two (2) pages and should include environmental, scientific, technological and innovative stories written in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos
2. The articles should be well-researched and should observe proper citation of sources, pictures and graphics.
3. The decision of the members of the Board of Judges shall be deemed final and irrevocable.

**F. Lay-out and Page Design Category**

1. This category shall conform to the principles of layout and design
2. The lay-out and page design category should include any or a combination of the following: balanced coverage/scope of stories about the community and school-based events, including those of international, national and regional significance which document or are related to the school or its members' involvement and participation. Proper evaluation or grading events based on their importance should be evident in the lay-out.
3. The lay-out and page design should include headlines, body text, cuts/captions, balance, harmony, and proportionate to length of articles and the entire page.
4. The decision of the members of the Board of Judges shall be deemed final and irrevocable.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 17 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE EDITORIAL SECTION**

<b>Technical</b>	<b>40%</b>
Has catchy and appropriate headline	
Observe the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased headline	
Uses short and simple words	
Presents a district style of the section	
<b>Content</b>	<b>50%</b>
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely interesting to read	
Balances factual details with those of writers' perceptions	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 18 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE NEWS SECTION**

<b>Technical</b>	<b>40%</b>
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Follows appropriate form and style	
Uses appropriate terms and lingo to report events	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Present a distinct style of the section	
<b>Content</b>	<b>50%</b>
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational or athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statement and/or narratives	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)







Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 19 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE FEATURE SECTION**

<b>Technical</b>	<b>40%</b>
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that appealing, appropriate and witty	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Presents a distinct style of the section	
<b>Content</b>	<b>50%</b>
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Reflects clear and logical thinking that makes the readers think	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant issues in school, region, national and even in the international level	
Applies the principles of civic journalism	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives.	
Contains articles that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentations of details with those of the writer's perception	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 20 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE SPORTS SECTION**

<b>Technical</b>	<b>40%</b>
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly cropped and captioned pictures	
Use appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
<b>Content</b>	<b>50%</b>
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Has an editorial cartoon that focuses on any relevant and timely sports event or issue	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant issues in school, region, national and even in the international level	
Includes variety of local, national and international sports article	
Prioritizes short-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 21 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY**

<b>Technical</b>	<b>60%</b>
Manifests thematic unity	
Has variety of articles that use catchy and appropriate headlines	
Includes stories that are arranged in decreasing importance	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Presents distinct and stand-out style and format of the paper	
<b>Content</b>	<b>30%</b>
Utilizes headlines that are related to their leads	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Prioritizes short-related materials rather than events that have little or no direct connection with the community's educational program	
Contains articles that are timely and interesting to read	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 22 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION**

<b>Technical</b>	<b>40%</b>
Manifest unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Present headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables, and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms and lingo to report events	
Presents a distinct style of the section	
<b>Content</b>	<b>50%</b>
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cite facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 23 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR SELECTING THE BEST SCHOOL PAPER**

This criteria sheet shall be used for the school publications in print or e-document format that have qualified in at least four sections/category. The sum of the points garnered by each qualifying school publication shall comprise the school's over-all points for the newspaper category.

<b>Content</b>	<b>50%</b>
Exhibits appropriate balance of news, editorial, features, sports, and other timely and interesting content	
Shows relevance of local, national and international events to students	
Utilizes facts from interviews, document review, data analysis and other reliable sources	
Showcases original works of students	
Shows a variety of stories that are appropriate to the section	
Covers relevant issues in the school, region, national and even in the international level	
Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives	
Properly cites information and attributes these facts from the source of information	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic programs	
Provides balance of light and serious topics	
Applies the principles of civic journalism	
<b>Technical</b>	<b>40%</b>
Arranges stories in decreasing importance	
Has clear and unbiased headlines	
Uses pictures and graphics that are clear, properly cropped and captioned	
Utilizes relevant graphics and illustrations	
Exhibits clear focus and coherent organization of articles	
Observes the rules of grammar and syntax	
Follows correct journalistic style and format	
Chooses tone and style to fit articles and sections	
<b>Ethics</b>	<b>10%</b>
Observe ethical and professional standards for print media (fairness, relevance, accuracy, originality)	
Avoids potentially libelous or obscene content, plagiarism and copyright violations	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 24 to Division Memorandum No. 052, s. 2023

**GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST**

- A. The competition is designed to encourage teamwork among campus journalists and simulate the workplace of an editorial department in a publishing house.
- B. Each school shall organize a team of seven-member contestants who shall not be competing in any of the division individual writing contest. There will be one team for English and another for Filipino, both at the elementary and secondary levels. Contestants shall wear their uniform with identification cards.
- C. All contestants are required to attend the orientation before the actual competition.
- D. Once the contest has started, members of each team shall no longer be allowed to go back to their quarters nor report to their respective advisers until the end of the contest.
- E. A mini press conference will be held to become the basis for the actual writing of the editorial, feature and news articles. The sports writers shall attend coverage of an actual sports event. The editorial cartoons will be produced while the rest of the team is doing write-ups, layouting and editing.
- F. Sports writers and photojournalists must be ready to watch an actual game where they shall gather appropriate data and/or conduct interview before and after the game. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for further interview and data gathering.
- G. The team will be given four (4) hours for data gathering, writing, layouting and editing.
- H. Each team is allowed to bring at least two (2) digital/ DSLR cameras, one (1) inkjet printer with scanner, one (1) card reader, one (1) blank flash drive, extension wires and maximum of (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output and A4 size photo paper.
- I. All contestants shall submit laptops **cleared of stored documents including prepared templates or any pre-written files or references therein.**
- J. Submission to the DTWG shall be on February 4, 2023.
- K. **Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
- L. Laptops with files shall not be allowed during the competition.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 25 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR COLLABORATIVE PUBLISHING**

<b>Content</b>	<b>50%</b>
Exhibits appropriate balance of news, editorial, features, sports, and other timely and interesting content	
Utilizes facts from interviews, document review, data analysis and other reliable sources	
Shows a variety of stories that fit the section where they are placed	
Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives	
Provides balance of light and serious topics	
Shows relevance of articles to students	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information	
Applies the principles of journalism	
<b>Technical</b>	<b>30%</b>
Includes articles that are arranged according to importance	
Presents headlines that are clear and free of bias	
Makes use of pictures that are clear, properly cropped and captioned	
Utilizes graphics, illustrations and cartoons that are relevant	
Exhibits clear focus and coherent organization	
Observes the rules of grammar and syntax	
Observes proper journalistic style and format	
<b>Ethics</b>	<b>10%</b>
Observes standards of journalism in terms of fairness, relevance, accuracy and non-libelous statements and obscene content	
Observes intellectual property rights	
<b>Team</b>	<b>10%</b>
Plans out the content and design of the publication based on the press kit given by the DTWG and can accomplish different tasks within the given time.	
Shows ease in the use of variety of computer software and equipment to lay-out and design the publication	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Enclosure 26 to Division Memorandum No. 052, s. 2023

**GUIDELINES FOR THE ONLINE PUBLISHING CONTEST**

1. Each Region shall organize a team of (5) members who shall not be competing in any of the individual and group contests. There will be one team for English and another for Filipino for the secondary level only.
2. The competition is designed to encourage teamwork among campus journalists and simulate the workplace of an editorial department in an online publishing house.
3. All contestants are required to attend the one (1) hour orientation before the actual competition.
4. Once the contest has started, members of each team shall no longer be allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers until the end of the contest.
5. A mini press conference will be held to become the basis for the actual writing of the editorial, feature and news articles. The sports writers shall attend coverage of an actual sport event. The photojournalists shall take pictures/videos of the mini press conference while the rest of the team is doing write-ups, layouting and editing. The team will be given two (2) hours for the layouting and editing. Sports writers and photojournalists must be ready to watch an actual game where they shall gather appropriate data and/or conduct interview before and after the game. A pre-game conference shall be conducted for the introduction of the players, coaches and tournament officials. Consequently, a post conference shall be held for further interview and data gathering.
6. A total of four (4) hours is allotted for data gathering, writing, layouting, editing of articles online after the creation of an online publication using the official platform determined by the organizers.
7. Specific instructions on the number of articles to be produced will be given during the orientation.
8. Each team will be required to bring one scanner, at least two digital cameras, and a maximum of (4) laptops installed with Photoshop for image enhancement.
9. All contestants shall submit laptops **cleared of stored documents including prepared templates or any pre-written files or references therein.**
10. Submission to the DTWG shall be on February 4, 2023.
11. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.
12. Laptops with files shall not be allowed during the competition.
13. Each team shall bring two (2) pocket wifis or routers (preferably with two different networks) and extension cord.
14. The host region will provide six (6) scanners for the competition (three) for Filipino and three for English).
15. Each group shall submit their URL to the assigned examiner.
16. The top (7) teams shall be recognized, and the points will be included in the determination of the overall standing. All competing teams shall be given points and ranked accordingly.
17. The decision of the Board of Judges shall be deemed final and irrevocable.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)







Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 27 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR THE BEST ONLINE PUBLISHING**

<b>Content</b>	<b>40%</b>
Exhibits appropriate balance of news, editorial, features, sports, and other timely and interesting content	
Utilizes facts from interviews, document review, data analysis and other reliable sources	
Shows a variety of stories that fit the section where they are placed	
Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives	
Provides balance of light and serious topics	
Shows relevance of articles to students	
Showcases original works of students	
Properly cites information and attributes these facts from the source of information	
Applies the principles of journalism	
Has clear and unbiased headlines/titles	
Observes the rules of grammar and syntax	
<b>Layout</b>	<b>20%</b>
Arranges stories in decreasing importance.	
Highlights originality/uniqueness	
Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned and credited	
Exhibits clear focus and coherent organization of articles	
<b>Technical</b>	<b>20%</b>
Makes use of multimedia elements such as video, audio, animation, graphic and photos	
Is readable, mobile-responsive and engaging via social media	
Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, ad Sports	
Articles include hyperlinks t cited references, data and other content of websites	
<b>Ethics</b>	<b>20%</b>
Observe ethical and professional standards for print media (fairness, relevance, accuracy, originality)	
Has no potentially libelous or obscene content, plagiarism and <b>copyright violations</b>	
<b>Total</b>	<b>100%</b>
<b>Comments/Suggestions</b>	

\_\_\_\_\_  
Evaluator/Judge  
(Signature over Printed Name)



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 28 to Division Memorandum No. 052, s. 2023

**GUIDELINES FOR RADIO BROADCASTING & SCRIPT WRITING CONTESTS  
(FILIPINO AND ENGLISH)**

**A. General Guidelines**

1. Each school shall have two separate teams composed of seven (7) members for the English and Filipino categories. The members should not be participants in any individual contest.
2. To facilitate the proper identification, the participants are required to wear white polo shirt with their valid school ID/DSPC IDs especially during the contest proper.
3. A one (1) hour orientation shall be conducted for all the contestants.
4. Individual awards include best anchor and best news paper presenter, while group awards include best in technical application, best infomercial and best script.
5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. The decision of the members of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
7. Any breach or violation of the stipulated guidelines shall be valid grounds for disqualification.

**B. Scriptwriting**

1. The students will be given 1 ½ hours to prepare a script for a 5-minute radio broadcast that includes an infomercial, which may depict health, environment, policies and social issues and four (4) news articles which may be based on press releases, raw data or any other option given by the DTWG. The infomercial shall have a maximum length of one (1) minute and shall use the language that the group is competing in. Another 30 minutes will be allotted for printing of the output.
2. Each team may use up to three laptops and an inkjet printer in preparing and printing of the script. The team should ensure that the laptops they will use for the contest should not contain any document that they may use as reference or model during the conduct of the contest. All laptops should be submitted to the contest committee for inspection. Each team is required to bring its own extension wires and other equipment such as CD player for rehearsal.
3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, a member of the contest committee shall accompany them to the rest rooms.
4. The script should not bear any information that may identify the school or district, but it should include the names of the members of the team with their job assignments/contribution (i.e anchor, news presenter, etc.)
5. Script should be:
  - encoded using Arial font size 12
  - with directorial instructions in capital letters
  - double-spaced with normal margins
  - printed in a letter-sized bond paper (8.5x11)
6. Each team should submit four (4) copies of the script. Three (3) will be submitted to the judges and one (1) for the chairperson. The team may print extra copies for their own use.



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

---

C. Broadcasting Simulation

1. A broadcast room for the presentation shall be identified in the testing center or contest venue. Only the contestants, judges and members of the contest committee shall be allowed inside. The student broadcaster shall be concealed from the judges all throughout their presentation.
2. The organizers/host shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord will be provided for the CD player, laptops and other sources of sound effects, except mobile phones.
3. Except for volume meter, contestants/technical director shall not be allowed to change, adjust and manipulate the main control board during their presentation.
4. Mobile phones and reference books shall not be allowed in the contest area.
5. In case of power failure, the affected team shall be allowed to perform again.
6. Loudspeakers shall be set up outside the broadcast room.
7. The order of presentation will be identified through drawing of lots by the school paper advisers before the script writing.
8. Each team shall be given eight (8) minutes: two (2) minutes of which is for preparation, five (5) minutes for the actual broadcasting and one (1) minute for exit. Provided running time shall be applied.
9. The organizers shall provide a wall clock or a timer, which will serve as the official time that can be seen by the contestants and the judges. There will be an official timekeeper.
10. A yellow flag let shall be raised to signal the team that they have one (1) minute left for preparation. The green flag let shall then be raised to signal the team to start. Then yellow flag let shall be raised again to warn the team that they only have one (1) minute remaining and followed by the red flag let to indicate that their time is up.
11. The team who complied with the 5-minute production shall be given perfect scores (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:
  - 1 second- 20 seconds- 1 point
  - 21 seconds- 40 seconds- 2 points
  - 41 seconds- 60 seconds- 3 points
  - 61 seconds and above- 4 points
12. The contestants shall leave the broadcast room right after their presentations.





Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Enclosure 29 to Division Memorandum No. 052, s. 2023

**SCORE SHEET FOR RADIO BROADCASTING AND SCRIPTWRITING**

<b>1. Anchor</b>	<b>Total Score</b>
<b>Voice Quality (40%)</b>	
Is very clear and easy to understand even when speaking quickly	
Paces his/her voice well to fit the storyline and helps the audience understand the issue	
Shows expressions of interest, enthusiasm, and confidence	
Stretches a word to a desired length to emphasize or give the appropriate meaning	
<b>Voice Recognition (30%)</b>	
Has clear and well-modulated voice	
Presents appropriate pace and volume	
Is consistently audible throughout the presentation	
Can easily be heard in all parts of the room	
<b>Enunciation (30%)</b>	
Pronounces/articulates words in a distinct manner	
Talks in accent that is socially acceptable	
Utilizes various voice inflections/changes to enhance meaning of the lines	
<b>Total 100%</b>	

<b>2. News Presenter</b>	<b>Total Score</b>
<b>Voice Quality (40%)</b>	
Is very clear and easy to understand even when speaking quickly	
Paces his/her voice well to fit the storyline and helps the audience understand the issue	
Shows expressions of interest, enthusiasm, and confidence	
<b>Voice Recognition (30%)</b>	
Has clear and well-modulated voice	
Presents appropriate pace and volume	
Is consistently audible throughout the presentation	
Can easily be heard in all parts of the room	
<b>Enunciation (30%)</b>	
Pronounces/articulates words in a distinct manner	
Talks in accent that is socially acceptable	
Utilizes various voice inflections/changes to enhance meaning of the lines	
Stretches a word to a desired length to emphasize or give the appropriate meaning	
<b>Total 100%</b>	



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

<b>3. Infomercial</b>	<b>Total Score</b>
<b>Creativity (30%)</b>	
Exhibits uniqueness and originality	
Implements technologies appropriately	
<b>Content (40%)</b>	
Shows brief and clear product/idea description	
Is logically organized	
Shows smooth and appropriate transitions	
<b>Persuasion/Impact (30%)</b>	
Engages audience	
Shows appropriate audience appeal	
Keeps audience focused all throughout the broadcast	
<b>Total 100%</b>	

<b>4. Technical Application</b>	<b>Total Score</b>
<b>Juxtaposition (40%)</b>	
Shows a smooth transition from one topic/news event to another	
Establishes clear relationship between one audio effect to the news or information that follows	
<b>Fidelity (30%)</b>	
Produces good audio quality	
Produces authentic sound and effects	
Has less static and no interference	
<b>Timing and Precision (30%)</b>	
Has clear audible time signals	
<b>Total 100%</b>	

<b>5. Script</b>	<b>Total Score</b>
<b>Content (40%)</b>	
Covers topic with necessary details and examples	
Is accurate and has no factual errors	
Is well-organized	
Uses academically and socially acceptable language	
<b>Clarity of Instruction (40%)</b>	
Is easy to read and understand	
Can easily be followed by another person or team	
Reflects effective planning and organizing	
<b>Neatness (20%)</b>	
All elements are labeled and clearly written	
Clearly indicates names of team members and their tasks/assignments	
<b>Total 100%</b>	



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
 Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
 Website: [www.deped.misor.net](http://www.deped.misor.net)  
 Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)



