



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

January 25, 2023

DIVISION MEMORANDUM
No. 068, s. 2023

UPDATING OF CONTACT INFORMATION OF SCHOOLS

To: School Heads
Public Schools District Supervisors
All Others Concerned

1. In line with Regional Memorandum No. 33, s. 2023 dated January 19, 2023 entitled *Updating of Contract Information of Schools Division Offices and Schools* and Memorandum from the Office of the Undersecretary for Administration OUA-OUT-110422-006 entitled *Implementation of Consolidation and Maintenance of Database on the Updated Contact Information of Regional Offices, Schools Division Offices, and Schools*, this Office directs all schools to feed herein its latest office and officials contact information.
2. Each school shall access the link indicated below to update the necessary required working contact information **not later than last week of February of every year.**
<https://tinyurl.com/DepEdSchoolDatabase>
3. For further inquiries and clarifications, please contact the Procurement Management Service – Contact Management Division through procms.cmd@deped.gov.ph or via telephone number (02) 8635-3762.
4. This Office directs the immediate and wide dissemination of this Memorandum.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subject:

CONTACT INFORMATION UPDATE

osds, ictu-ftd



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