



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**DIVISION MEMORANDUM**

4 FEB 2022

No. *088* S. 2022

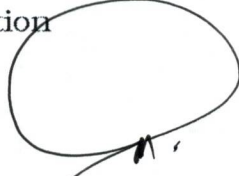
**TO:** PSDS NIEVA E. BITONGA  
MICHAEL M. TAYTAY  
PSDS MARELYN C. TRAPAL  
RAYMUND K. LAURIE

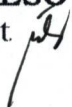
**CLEAN UP AND MINOR REPAIR GUIDELINES  
FOR KIBANBAN IS (BALINGASAG NORTH) AND BUGDANG ES (TALISAYAN)**

1. To support the response operations and immediate learning continuity of Kibanban IS (Baligasag North) and Bugadang ES (Talisayan), Php 20,000 from the Disaster Preparedness and Response Program (DRP) of the Disaster Risk Reduction and Management Service (DRRMS) shall be downloaded for clean-up and minor repair of the affected schools.
2. The funds may be used for the following:
  - minor repair of damage classroom/s (e.g., replacement of roofing, repair
  - or replacement of damaged window/ door, etc.);
  - purchase of the replacement of damaged equipment or furniture (e.g., printer, copier, chairs, tables, etc.)
  - purchase of equipment to be used in cleaning the school ground (e.g., power Sprayer, chainsaw, power tools, etc.)
  - repair of the drainage system, water system or electrical wiring;
  - Salary/ies Of manpower, and
  - other expenses related to the clean-up and minor repair of school.
3. All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.



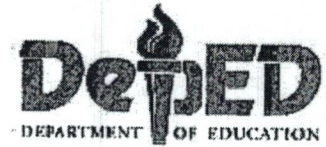
4. The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to Executive Order (EO) No. 91, titled Adopting Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes
5. For immediate and appropriate action



**JONATHAN S. DELA PEÑA, Ph.D., CESO V**  
Schools Division Superintendent 



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 BUDGET DIVISION - FINANCE SERVICE  
 CENTRAL OFFICE  
 DepED Complex, Meralco Avenue, Pasig City  
 Philippines 1600



**SUB-ALLOTMENT RELEASE ORDER**

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA101 10000100001000 - Continuing Appropriations General Management and Supervision - Central Office		<b>REFERENCE:</b> FY 2021 GAAAO dated 12/28/2020	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-10-22-0486
<b>FUND CODE:</b> 01102101		<b>LEGAL BASIS:</b> Republic Act No. 11518 - FY 2021 GAA/R.A. No. 11640	<b>DATE:</b> 28-Jan-22
<b>ORGANIZATION CODE:</b> 070010100000			<b>FISCAL YEAR:</b> FY 2022
<b>PURPOSE:</b> Provision of Funds for Clean-Up and Minor Repair for Schools affected by Typhoon Odette (Batch 2).			
<b>To:</b> The Schools Division Superintendent Schools Division of Misamis Oriental DepEd - Region X 007010810005			<b>Region :</b> 10
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	40,000.00
<b>AMOUNT IN WORDS:</b> *** Forty Thousand Pesos Only *** ₱20,000 each for Kikambaan IS & Bugday ET			<b>Total:</b> <u>40,000.00</u>
<b>NOTE:</b> The allotment herein sub-allotted is valid for obligation until December 31, 2022.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**  
  
**MA. BELEN D. DEMONTEVERDE**  
 Administrative Officer V  
 OIC, Budget Division

**APPROVED:**  
  
**ANNA LYN M. SEVILLA**  
 Undersecretary  
 Office of the Undersecretary for Finance

**Annex 2: Detailed List of Schools to be Downloaded with Fund Support for Clean-Up due to TY Odette (Batch 2) as of 31 December 2021**

No	School ID	School Name	Region	Division	Enrollment	Totally Damaged Classrooms	Partially Damaged Classrooms (Major)	Partially Damaged Classrooms (Minor)	Temporary Learning Spaces needed	Total Classrooms used as Evacuation Center	School as EC listed for 3 days or more (YES/NO)	Schools with Reported Non-trivial Damages	Number of damaged school furniture	Number of damaged learning materials	Number of damaged computer equipment	Total Allocated Fund*
1	501033	Kibanban IS	Region X	Misamis Oriental	406	3	3	10	3	-	No	1	100	189,390	6	20,000.00
2	127876	Bugdang ES	Region X	Misamis Oriental	77	1	-	-	-	-	No	-	-	-	-	20,000.00
<b>TOTAL</b>					<b>483</b>	<b>4</b>	<b>3</b>	<b>10</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>100</b>	<b>189,390</b>	<b>6</b>	<b>40,000</b>

Schools allocated with fund support for clean-up are those under any of the following criteria, based on their Rapid Assessment of Damages Report, vetted by the Schools Division Superintendent:

1. Schools with infrastructure damages (totally and/ or major damaged classrooms);
2. Schools with a minimum of 10 damaged units of at least one component of non-infrastructure items (furniture, learning resources, and/ or computer sets);
3. Schools with less than 10 damaged units of two or more components of non-infrastructure items
4. Schools that did not incur any damages but required clean-up as requested by the SDS