



February 23, 2017

**DIVISION MEMORANDUM**

No. 096 s. 2017

**PRESENTATION OF THE IMPLEMENTATION OF THE SCHOOL REPORT CARD  
cum YEAR-END STATE OF THE SCHOOL ADDRESS (SOSA)**

To: **Education Program Supervisors  
Public Schools District Supervisors/ In-charge  
Senior Education Program Specialists  
Education Program Specialists II  
All School Heads  
All others concerned  
This Division**

1. Pursuant to DepEd Memorandum No. 160, s. 2016 re Status of Implementation of the School Report Card, this Office hereby directs all school heads to prepare their respective Year- End School Report Card covering June to March of the current school year.

2. School Heads shall deliver their year-end reports in the presence of the parents, local government officials, PTA officials, private partners and other stakeholders on **March 24, 2017, Friday**.

3. The content of the report shall include the following:

- **SCHOOL PROFILE:** Enrollment, Health and Nutritional Status, Learners Materials, Teacher's Professional Development, Funding Sources, School Awards and Recognitions
- **PERFORMANCE INDICATORS**
  - Access:* Number and rates of dropout by cause
  - Quality:* Percentage of learners who completed the School Year (Promotion Rate), NAT by MPS, Literacy Level
  - Governance:* SBM Assessment Level, Child-Friendly School survey result, Stakeholders' participation, Learner-Teacher Ratio, Learner-Classroom Result, Learner-Toilet Ratio, Learner-Seat Ratio
- **STATUS OF SCHOOL PROJECTS:** Status of Annual Improvement Plan, Continuous Improvement Projects, Other Stakeholders' accomplishments

4. Attached to this Division Memorandum is a copy of DepEd Memorandum No. 160, s 2016 re Status of Implementation of the School Report Card (Enclosure 1), for reference as well as the prescribed program for the said activity.

5. Education Program Supervisors, Senior Education Program Specialists and Education Program Specialists II shall serve as members of the Division Monitoring team for the said activity. Attached to this Division Memorandum (Enclosure 2) is a list of the monitors and their assigned districts.



5. The program of the Presentation will be as follows:

Activity	Person-in-Charge
<ul style="list-style-type: none"> <li>• Arrival and Registration <i>(One hour before the activity)</i></li> </ul>	Secretariat
<i>Program Proper</i>	
<ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Opening Prayer</li> <li>• Welcome Address</li> <li>• Presentation of the PTA Accomplishment Report</li> <li>• Message of Commitment</li> <li>• Message of Commitment</li> <li>• Message of Commitment</li> <li>• Introduction of the School Head</li> </ul>	AVP/Teacher AVP/Teacher Faculty President  PTA President Faculty President Barangay Captain Municipal Mayor Dr. Cherry Mae L. Limbaco Schools Division Superintendent
<ul style="list-style-type: none"> <li>• Presentation of the School Report Card</li> <li>• Singing of Makabayan Song</li> <li>• Closing Remarks</li> </ul>	School Head AVP/Teacher PTA Officer

6. Wide and immediate dissemination of this Division Memorandum is hereby enjoined.

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent

CLL/rom/vtt/ikm

References:

DepEd Order Nos. 44 s. 2015 and 23 s. 2016  
 DepEd Memorandum No. 160, s. 2016

Encl: As stated

To be indicated in the Perpetual Index  
 under the following subjects:

PERFORMANCE	PROGRAMS	PROJECTS	REPORT
SCHOOLS	SCHOOLS DEVELOPMENT		



Republic of the Philippines  
**Department of Education**

**28 SEP 2016**

DepEd MEMORANDUM  
No. **160**, s. 2016

**STATUS OF IMPLEMENTATION OF THE SCHOOL REPORT CARD**

To: Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. The School Report Card (SRC) is one of the core components of the School-Based Management thrust of the Department of Education (DepEd). The SRC is prepared by the schools twice a year in a school year (SY) to further strengthen shared governance through the increased awareness and stronger participation of the community and other stakeholders in making the school a better place for learning.
2. In line with this and in accordance to DepEd Order No. 23, s. 2016 entitled *School Calendar for School Year 2016-2017*, all schools division superintendents are advised to constantly remind all school heads or principals of the following schedules for the **Status of Implementation of the SRC**:

Activity	Date	
	October SRC	March SRC
Preparation of SRC	September 15-30, 2016	February 15-28, 2017
Presentation of SRC in School Assemblies	October 1-14, 2016	March 1-11, 2017
Submission of Feedback on SRC using this link <a href="http://bit.ly/src_monitoring_form">bit.ly/src_monitoring_form</a>	October 7-14, 2016	March 7-11, 2017

3. Moreover, the Schools Governance and Operations Division (SGOD) shall accomplish the SRC Monitoring Sheet provided in the enclosure to help in monitoring the current status of SRC implementation in schools. This should be sent in Excel format through email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph) on or before **October 10, 2016**.
4. To facilitate the monitoring of the SRC implementation in schools, the schools division offices shall assign their respective focal person in Information and Communications Technology to make a Google Drive or a Dropbox folder organized by school year, wherein they should upload either of the following:
  - a. Scanned Cover Page of schools' SRCs; or
  - b. Word/PDF copy of schools SRCs.
5. The link to these scanned or Word/PDF copies must be written in Column 4 (Google Drive/Dropbox link containing the SRCs of the Schools) of the SRC Monitoring Sheet. All concerned must refer to Annex 11 (SRC Summary Report of Information) of DO 44, s. 2015 entitled *Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC)*, in filling out Column 5 (Number of SRC Data Present). There must be a minimum of 19 SRC data needed in the SRC.

6. The SGOD must provide technical assistance to schools in developing their SRCs especially to those having trouble in developing their SRCs, if the minimum 19 SRC data are not present or if the schools have not started yet the development of the SRC.
7. For more information, all concerned may contact **Ms. Marian Efondo**, Bureau of Human Resource and Organizational Development-School Effectiveness Division (BHROD-SED), Department of Education (DepEd) Central Office, 4<sup>th</sup> Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 633- 53-97.
8. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated

References:  
DepEd Order: (Nos. 44, s. 2015 and 23, s. 2016)

To be indicated in the Perpetual Index  
under the following subjects:

PERFORMANCE  
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SCHOOLS  
SCHOOL DEVELOPMENT

APA/R-DM- Status of Implementation of the School Report Card  
0686/September 20, 2016





Republic of the Philippines  
 Department of Education  
 Region X- Northern Mindanao  
**DIVISION OF MISAMIS ORIENTAL**  
 Del Pilar-Velez St., Cagayan de Oro City



(08822)724615, (088)8564454/Fax (088)8564542, www.depedmisor.net

Enclosure No. 2 of Division Memorandum No. 095, s 2016

**MONITORING TEAM DURING THE PRESENTATION ON THE IMPLEMENTATION OF THE  
 SCHOOL REPORT CARD  
 FOR SY 2016-2017**

March 24, 2017

Name of Supervisor/Specialist	Assigned District	PSDS
Dr. Erlinda G. Dael- Chief CID	Lugait	Mrs. Lealou Fabria
Dr. Annalyn Salcedo	Manticao	Dr. Roie Ubay-ubay
Mr. Gerry P. Madrid - FPS II	Naawan	Dr. Nilda Mejos
Dr. Sally S. Aguilar - ES I	Initao	Mr. Ric Gabe
Mr. Andrian Tecson- EPS II	Libertad Gitagum	Mr. Joylito Villastique
Mr. Johnny Redondo- ES I	Laguindingan	Mrs. Imelda Galarrita
Dr. Catherine Anne B. Orasan- EPS II	Alubijid	Mr. Gerry Fabria
Dr. Rhodora L. Gallares - ES I	Opol	Dr. Horace Nacua
Dr. Cherry Mae L. Limbaco- SDS	MOGCHS	
Ms. Irish Karylle D. Monte - EPS II	Tagoloan	Mrs. Cydel Valmores
Dr. Vevian T. Tuason- SEPS	Villanueva	Mr. Wennie Nacasabog
Mr. Celieto Magsayo - ES I	Claveria I	Mrs. Eva Guilaran
Dr. Nelson B. Absin - ES I	Claveria II	Mr. Marcel Tagalogon
Mr. Norberto E. Rosales - ES I	Jasaan	Dr. Evah Entusiasmo
Mr. Danny A. Asio - SEPS	Balingasag	Mrs. Daylinda Vequezo
Mrs. Mary Grace Gallana - ES I	Lagonglong	Dr. Joel Jayme
Dr. Ma. Teresa M. Absin - ES I	Salay	Mrs. Rosana Emanel
Dr. Ferminia Labis - ES I	Sugbongcogon	Mrs. Nieva Bitonga
Mrs. Merly Mabelin - ES I	Kinoguitan Balingoan	Mr. Nestor Lofranco
Ms. Cheryl D. Ubalde- EPS II	Talisayan	Dr. Pamfila Zarate
Dr. Marife D. Balaba -SEPS	Medina	Mrs. Beatriz Acdal
Dr. Lindo M. Cayadong - SEPS	Magsaysay I	Mrs. Ely Lofranco
Mr. Rudy O. Magdugo- Chief SGOD	Magsaysay II	

Approved:

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent *Cherry Mae L. Limbaco*

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