



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF MISAMIS ORIENTAL

**Office of the Schools Division
 Superintendent**

12 DECEMBER 2019

DIVISION MEMORANDUM

**ORIENTATION OF ONLINE MODULE AND SYSTEM VALIDATION
 OF NATIONAL SCHOOL BUILDING INVENTORY 2019**

To: Public Schools District Supervisors/In-Charge
 Public Elementary and Secondary Schools Administrators
 Schools Property Custodian
 Division Facilitators
 All Others Concerned

1. Pursuant to OSEC Memorandum DM-PHRODFO-2020-00002 re: Guidelines on the Conduct of the National School Building Inventory (NSBI) for SY 2019-2020, this Office will conduct a Workshop on System Validation of National School Building Inventory 2019 to ensure accurate and comprehensive report on December 26-28, 2019 at Dynasty Court Hotel, Cagayan de Oro City.
2. The participants of the workshop are BEIS/ICT Coordinators of all Public Elementary, Junior and Senior High Schools. Integrated Schools and Junior High Schools with Senior High Schools are required one participant to attend. The following are the schedules and the required participants.

Date	Districts	Total Pax
December 26, 2019	Salay to Magsaysay 1 & 2 Districts ES, JHS and SHS	140
December 27, 2019	MOGCHS, Opol to Lugait Districts	135
December 28, 2019	Tagoloan to Lagonglong Districts including Claveria 1 and 2 ES, JHS and SHS	145

3. Participants must bring the following:
 - a. print copy of the National School Building Inventory SY 2019 Report
 - b. updated Site Development Plan
 - c. certifications issued by the Municipal Building Office of condemned school buildings, if any
 - d. fully charged laptop and extension wire
 - e. mobile internet connection



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
 Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
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4. Travelling expenses and other incidental expenses incurred by the participants relative to the activity shall be charged against School MOOE fund or local funds subject to the usual accounting, auditing rules and regulations. Participants from Magsaysay I and II may claim board and lodging to cover expenses for one (1) day prior to the seminar-workshop schedule.
5. Participants are expected to come on time. The opening program will start at 8:00 o'clock in the morning. Only lunch and snacks will be served.
6. Participants are required to register online on or before December 20, 2019 through this link – bit.ly/misornsb2019
7. Enclosed is the list of facilitators/speakers during the workshop.
8. Immediate dissemination of and strict compliance with this Memorandum is directed.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encls.: As stated

References: DepEd Order No. 69, s. 2003

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATIONS SCHOOLS
SEMINARS INVENTORY
PHYSICAL FACILITIES

SGOD, DPU-ELG

Page 2 Workshop on System Validation of National School Building Inventory 2019



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Enclosure A

List of Division Facilitators/Speakers

No.	Division Personnel	Position
1	EDWIN L. GAMOROT	Planning Officer III
2	SANDY L. SIMO	Division Engineer
3	MARIE JO T. ASA	Division Engineer
4	GERRY P. MADRID	EPS II for Monitoring and Evaluation
5	LINDO M. CAYADONG	SEPS Planning and Research
6	FREDDIEJUN T. DELIG	IT Officer I
7	MARK LORREN T. TEJANO	Administrative Officer V – Budget Officer
8	ELEONOR P. CRUZ	Administrative Officer IV – Supply Officer
9	KRISTOFFER C. GALARPE	ADAS III
10	MILA C. JANUBAS	Agriculturist II



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