



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division Superintendent

02 March 2022

**DIVISION MEMORANDUM**

No. **145** s. 2022

**CONDUCT OF DIVISION ORIENTATION ON THE PILOT IMPLEMENTATION OF THE INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT- ENHANCED TIP)**

To: **Public Schools District Supervisors/District-in-Charge**  
**All Secondary and Elementary School Heads**  
**All Secondary and Elementary Masterteachers**  
**All Secondary and Elementary Headteachers**  
**Identified Beginning Teachers**  
This Division

1. The Department of Education, through its implementing arm, the Division of Misamis Oriental is committed to the development of new and beginning teachers. Hence, the Division Office, through the Human Resource Development Unit will be conducting a **Division Orientation on the Induction Program for Beginning Teachers (IPBT)**, also known as the Enhanced Teacher Induction Program (TIP) on **March 24, 2022 via Zoom**. This is pursuant to DepEd Memorandum dated December 21, 2021 signed by Atty. Nepomuceno A. Malaluan, Chief of Staff and Undersecretary.

2. The Division Orientation will be participated by the School Heads, Mentors (Headteachers and Masterteachers) and the identified Beginning Teachers following the clustered schedule:

| Date           | Time           | Participants  |
|----------------|----------------|---|
| March 24, 2022 | 8:30am-11:30am | Cluster 1: Elem and Secondary School Heads ( <i>full-fledged, HTs, and TICs</i> )   |
|                | 1:30pm-4:30pm  | Cluster 2: Masterteachers and Headteachers, and Identified Beginning Teachers<br><br>( <i>Masterteachers and Headteachers who are not serving as School Heads</i> ) |



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3. This Office will need the email address and other data of the Mentors (*Masterteachers and Headteachers who are not School Heads*) through this link **<https://bit.ly/IPBTmentors>**. The HRD Unit already has data of the School Heads and Beginning Teachers hence there is no need to register.
4. The Zoom Meeting link along with other reminders will be sent to your respective registered email address.
5. Attached to this Memorandum are the following enclosures:  
Enclosure 1: Official List of Participants  
Enclosure 2: Activity Matrix
5. Moreover, attached to this Division Memorandum is a copy of DepEd Memorandum dated December 21, 2021 signed by Atty. Nepomuceno A. Malaluan, Chief of Staff and Undersecretary, for your reference.
6. For more details, participants shall coordinate with Irish Karylle D. Monte (SEPS- HRD) through email [irishkarylle.monte@deped.gov.ph](mailto:irishkarylle.monte@deped.gov.ph) or Eman A. Lachica (EPS II- HRD) through email [eman.lachica@deped.gov.ph](mailto:eman.lachica@deped.gov.ph).
7. Wide dissemination of this Memorandum is hereby enjoined.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

Encls.: List of Participants  
Activity Matrix  
References: *None*

To be indicated in the Perpetual Index  
under the following subjects:  
PROFESSIONAL DEVELOPMENT  
INDUCTION PROGRAM  
BEGINNING TEACHERS

SGOD, HRD-i.monte



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Enclosure No. 1 of Division Memorandum No. \_\_\_\_, s. 2022

**DIVISION ORIENTATION ON THE PILOT IMPLEMENTATION OF THE INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT- ENHANCED TIP)**

OFFICIAL LIST OF PARTICIPANTS

| CLUSTER 1 (MORNING): 8:30am to 11:30am  |                              |   |  |
|---|------------------------------|---|--|
| ELEMENTARY AND SECONDARY SCHOOL HEADS (FULL-FLEDGED, HTS, AND TICS)                                       |                              |   |  |
| (Data-based on MANCOM List. No need to register)  |                              |   |  |
| CLUSTER 2 (AFTERNOON) 1:30pm-4:30pm   |                              |   |  |
| MASTERTEACHERS AND HEADTEACHERS   |                              |   |  |
| To be determined. Please register via <a href="https://bit.ly/IPBTmentors">https://bit.ly/IPBTmentors</a> |                              |   |  |
| BEGINNING TEACHERS  |                              |   |  |
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Enclosure No. 2 of Division Memorandum No. \_\_\_\_, s. 2022

**ACTIVITY MATRIX**

**A. Training Information**

|                              |  |
|------------------------------|--|
| Title of Training or Program | <b>DIVISION ORIENTATION ON THE PILOT IMPLEMENTATION OF THE INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT- ENHANCED TIP)</b>   |
| Description                  | This activity is designed to orient School Heads, Mentors and Beginning Teachers on their roles and responsibilities on the Pilot Implementation of the Induction Program for Beginning Teachers (IPBT-Enhanced TIP) |
| Proposed Training Date/s     | February 24, 2022 (2 cluster)  |
| No. of Training Hours        | 3 pers cluster   |
| Target Participants          | Newly School Heads, Mentors (Masterteachers and Headteachers) and Beginning Teachers   |

**B. Matrix**

**Day 1- March 24, 2022 Cluster 1**

| Time            | Activity/Topic  | Person-In-Charge  |
|-----------------|---|---|
| 7:30 AM         | <b>Log in time</b>  |   |
| 8:30-9:15 AM    | <b>Preliminaries:</b><br>National Anthem<br>Opening Prayer<br>Roll-Call of Participants<br><br>Welcome Message<br><br>Statement of Purpose and Objectives<br><br>Message<br><br>Message of the Head of Office | <b>c/o Eman A. Lachica</b><br>AVP<br>AVP<br><b>EMAN LACHICA, PhD.</b><br>EPS II- HRD, SGOD<br><b>NIMFA R. LAGO, PhD, CESO V</b><br>Asst. Schools Division Superintendent<br><br><b>MARIA TERESA M. ABSIN, PhD</b><br>Chief ES, SGOD<br><br><b>RAMON G. ABRERA, JR.</b><br>EPS, HRDD- DepEd Region X<br><br><b>JONATHAN S. DELA PEÑA, PhD</b><br>Schools Division Superintendent |
| 9:15-10:45 AM   | Orientation Proper:<br>IPBT Procedure, Overview of Coursebook, Roles and Responsibilities, IPBT Quizzes   | <b>IRISH KARYLLE D. MONTE</b><br>SEPS -HRD, SGOD  |
| 10:45- 11:20 AM | Open Forum  | <b>EMAN LACHICA, PhD.</b><br>EPS II- HRD, SGOD<br><br><b>IRISH KARYLLE D. MONTE</b><br>SEPS -HRD, SGOD  |
| 11:20- 11:30 AM | Evaluation, Acknowledgements and Reminders  | <b>c/o Eman A. Lachica</b>  |

