



April 21, 2017

Division Memorandum  
No. 180 s. 2017

**GUIDELINES FOR 2017 BRIGADA ESKWELA KICKOFF CEREMONY,  
IMPLEMENTATION AND POST IMPLEMENTATION STAGE**

To : Education Program Supervisors  
Public Schools District Supervisors  
SEPS/ EPS II- SOCMOB  
All School Heads  
Brigada Eskwela Coordinators  
All Others Concerned  
This Division

1. In line with DepEd Memorandum No. 43, s 2017, re 2017 Brigada Eskwela Implementing Guidelines dated March 9, 2017, all schools are hereby advised to comply with the prescribed Brigada Kickoff Guidelines, *to wit*:
  - a. This year's Brigada Eskwela Kickoff shall be conducted by **district** in the school selected for the "School Makeover" in the morning of May 15, 2017, starting at 7:30am (see Enclosure No. 1).
  - b. The District Supervisor shall take the lead in the said Kickoff Ceremony and School Makeover activity and will be participated by the School Heads in the district.
  - c. The Brigada Coordinators and teachers shall remain in their respective schools for their own Kickoff Ceremony/Caravan/Opening Program with their stakeholders. School Heads shall return to their respective stations after the Kickoff and School Makeover activity in the District.
  - d. It is highly encouraged that the Kickoff Caravan shall be "fiesta-like" to attract attention and spark volunteerism in the community.
  - e. Attached to this Memorandum is the suggested program flow for the Kickoff Ceremony/Opening Program to be followed by both the district and its respective schools. (Enclosure No. 2)
  - f. In addition, the activities for the implementation and post-implementation stage are also provided in Enclosure 2.



Department of Education  
Region X-Northern Mindanao  
Division of Misamis Oriental  
Del Pilar-Velez St., Cagayan de Oro City  
website: [www.depedmisor.net](http://www.depedmisor.net)  
Contact numbers (08822)724615, (088)8564454



2. Brigada Eskwela tarp design is now available for download at [www.depedmisor.net](http://www.depedmisor.net) under Downloadables > Designs. Each school should hang the Brigad Eskwela in a strategic location visible to the community.
3. Wide dissemination of this Memorandum is hereby enjoined.

CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent *Cherry*

CLL/rom/vtt/ikm  
Encl: As stated  
To be indicated in the Perpetual Index  
under the following subjects:  
PARTNERSHIP  
PROGRAM  
SCHOOLS



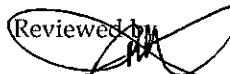
Enclosure No. 1, of Division Memorandum No. \_\_\_\_\_, s. \_\_\_\_\_

**LIST OF SCHOOLS FOR 2017 BRIGADA ESKWELA DISTRICT  
KICKOFF/ SCHOOL MAKEOVER  
May 15, 2017, 7:30am**

| DISTRICT            | DISTRICT SUPERVISOR     | SCHOOL FOR MAKEOVER               |
|---------------------|-------------------------|-----------------------------------|
| Lugait              | Mrs. Lealou Fabria      | Lugait Central School             |
| Manticao            | Dr. Roie Ubay-ubay      | Argayoso Elementary School        |
| Naawan              | Dr. Nilda Mejos         | Tuboran Elementary School         |
| Initao              | Mr. Ric Gabe            | Sinalac Elementary School         |
| Libertad<br>Gitagum | Mr. Joylito Villastique | Burnay Elementary School          |
| Laguindingan        | Mrs. Imelda Galarrita   | Kibaghot Elementary School        |
| Alubijid            | Mr. Gerry Fabria        | Lanao Elementary School           |
| Opol                | Dr. Horace Nacua        | Megdaha Elementary School         |
| MOGCHS              |                         |                                   |
| Tagoloan            | Mrs. Cydel Valmores     | Maribojoc Elementary School       |
| Villanueva          | Mr. Wennie Nacasabog    | Kalingagan Elementary School      |
| Claveria I          | Mrs. Eva Guilaran       | Sta. Cruz Elementary School       |
| Claveria II         | Mr. Marcel Tagalogon    | Aligodon Elementary School        |
| Jasaan              | Dr. Evah Entusiasmo     | Natubo Elementary School          |
| Balingasag North    | Mrs. Daylinda Vequezo   | Quezon Elementary School          |
| Balingasag South    |                         | Blanco Elementary School          |
| Lagonglong          | Dr. Joel Jayme          | Lagonglong SHS- Stand Alone       |
| Salay               | Mrs. Rosana Emanel      | Looc Elementary School            |
| Sugbongcogon        | Mrs. Nieva Bitonga      | Kidampas Intergrated School       |
| Kinoguitan          | Mr. Nestor Lofranco     | Mantangale SHS- Stand Alone       |
| Balingoan           |                         |                                   |
| Talisayan           | Dr. Pamfila Zarate      | Luyong Baybayon Elementary School |
| Medina              | Mrs. Beatriz Acdal      | Don Gregorio Pelaez NHS           |
| Magsaysay I         | Mrs. Ely Lofranco       | Damayuhan NHS                     |
| Magsaysay II        |                         |                                   |

Prepared by

  
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Reviewed by   
RUDY O. MAGDUGO  
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Approved by:

  
CHERRY MAE L. LIMBRACO, Ph.D., CESO V  
Schools Division Superintendent



Enclosure No. 2, of Division Memorandum No. \_\_\_\_\_, s. \_\_\_\_\_

**KICKOFF CEREMONY, OPENING AND CLOSING PROGRAM**  
**May 15, 2017, 7:30am**

**IMPLEMENTATION STAGE**

PART I. May 15, 2017, starting at 7:30 am

- A. Caravan around the Municipality with Stakeholders
- B. Arrival and Registration

PART II. May 15, 2017, 9:30 am (estimated)

A. Opening Program

- Pambansang Awit Teacher
- Invocation Teacher
- Welcome Address School Head/ B.E. Coordinator
- Presentation and Recognition of Participants c/o Host
- Message Dr. Cherry Mae L. Limbaco, CESO V
- Inspirational Talk Municipal Mayor/ Brgy Captain
- Intermission Number Students or Stakeholders
- Presentation of Brigada Mechanics and Activities (e.g. Brigada Plus Activities) Teacher/ Brigada Coordinator
- Other Announcements
- Picture Taking

PART III. May 15-20, 2017

**A. MAINTENANCE WEEK (SCHOOL-WIDE CLEAN UP DRIVE)**

1. Repair / construction of comfort room, stage, pathways, fence and gate.
2. Installation of handwashing facilities, water system, electrical facilities
3. Paintings and/or re-painting of ceiling, walls, etc.
4. Landscaping
5. General Cleaning of school ground and campus.
6. Grass cutting/ Trimming of bushes and trees
7. Repair of chairs, tables and other classroom and school furniture.
8. Repair of faucets/lavatories
9. Electrical repairs, wiring installations tc.
10. Roof repainting, signage repair,
11. Others

**B. BRIGADA PLUS ACTIVITIES**

Schools should have at least one (1) activity per category for *Brigada Eskwela Plus*. The categories and its *suggested* activities include the following but are not limited to:

1. Medical/Dental (physical check-up, dental check-up, vaccination, FBS, blood pressure, eye check-up, toothbrushing and handwashing etc.)
2. Awareness (symposium, anti-rabies awareness\*, information booth, info drive etc.)



3. Literacy Campaign (Division Reading Camp\*, numeracy, PC operations, etc.)
4. Special Services (Operation-tuli, Feeding, Haircut/Grooming, Nailcare, Physical Fitness, etc.)
5. Provision of Materials (school supplies, vitamins, medicines, emergency kits, hygiene supplies, seedlings etc.)

(\*mandatory based on Division Memoranda Nos. 142, 159, and 160 series 2017)

#### POST- IMPLEMENTATION STAGE

- I. Documents to support the implementation of Brigada Eskwela 2017
- II. Physical Facilities Repair and Maintenance Needs Assessment Form
- III. School Work Plan
- IV. Resource Mobilization Form
- V. Daily Attendance of Volunteers
- VI. Daily Accomplishment Report
- VII. School Accomplishment Report
- VIII. Records of Donations Received
- IX. Program/Certificates
- X. Statement of Interest

PART I. May 20, 2017, 4:00pm

#### A. Closing Activity

- |  |                                |
|--|--------------------------------|
| • Pambansang Awit                              | Teacher                        |
| • Invocation                                   | Teacher                        |
| • Welcome Address                              | Faculty Club President         |
| • Presentation and Recognition of Participants | c/o Host                       |
| • Presentation of Week-long Accomplishments    | c/o BE Coordinator             |
| • Message of Gratitude to Stakeholders         | School Head                    |
| • Distribution of Certificates                 | School Head with Teachers      |
| • Closing Remarks                              | PTA President/Alumni President |