



Republic of the Philippines  
**Department of Education**  
 Region X  
**DIVISION OF MISAMIS ORIENTAL**  
 Cagayan de Oro City  
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**DIVISION MEMORANDUM**

No: 181, s.2017

TO:

**Elementary School LIS Coordinator**  
**Secondary School LIS Coordinator**  
**SGOD Planning and Research and Monitoring and Evaluation Personnel**  
**Division Coordinator for Private Schools**  
**Division Information and Technology Officer**

FROM:

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent

SUBJECT:

**DIVISION ORIENTATION ON END OF SCHOOL YEAR 2016-2017 UPDATING OF LEARNER PROFILES ON THE LEARNER INFORMATION SYSTEM (LIS) AND ADDITIONAL DATA REQUIREMENTS IN THE ENHANCE BASIC EDUCATION INFORMATION SYSTEM (EBEIS) FOR ICT COORDINATORS**

DATE:

April 26, 2017

1. Pursuant to DepEd Order No. 23, s. 2017, this Office shall conduct a **Division Orientation on End of School Year 2016-2017 Updating of Learner Profiles on the Learner Information System (LIS) and Additional Data Requirements in the Enhance Basic Education Information System for ICT Coordinators**, to wit:

Date	Time	No. of Participants			Venue
		District	Elem (3 per district)	Sec (1 per school)	
May <del>4</del> 2017	8:00am-12:00nn	Tagoloan to Magsaysay II (including Claveria I & II)	45		Balingasag CS
	1:00pm-5:00pm			51	
May <del>5</del> 2017	8:00am-12:00nn	Opol to Lugait (including MOGCHS – 4 pax)	24		Opol NSTS
	1:00pm-5:00pm			30	

2. The objectives of the orientation are as follows:
  - a) Orient participants on the guidelines and procedures of DepEd Order No. 23, s. 2017
  - b) Provide technical assistance on LIS issues
3. Participants are required to bring fully charged laptop, extension wire and mobile broadband.
4. Traveling and other incidental expenses are chargeable against local fund subject to the usual budgeting, accounting and auditing rules and regulations.
5. For strict compliance.

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