



Republic of the Philippines
Department of Education
REGION X
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

25 MARCH 2022

No. 192, s. 2022

**To: School Administrators
Personnel Section
This Division**

Subject: TEMPLATE ON PUBLICATION REQUEST

FROM: JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

1. Pursuant to Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, an act that aims to streamline the current systems and procedures of government services.
2. The School Administrators are hereby instructed to submit a letter request addressed to the Schools Division Superintendent **thru the Personnel Section** reflecting the accomplished template on requesting publication for vacancies.
3. Attached to this Division Memorandum is the template on requesting publication for vacancies (Enclosure 1), for your reference.
4. For your information and compliance.

JDP/nrl/bps





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Enclosure No. 1 of Division Memorandum No. _____, s. 2022

Name of Incumbent	Mode of Vacancy	Date Vacated	Position	Item Number	School/District

Requested by:

School Head

Noted by:

Public Schools District Supervisor

