



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM

No. **194** s. 2020

14 JULY 2020

DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM)

To: **Division Executive Committee Members**
Public Schools District Supervisors/In-Charge
Elementary School Heads
Secondary School Heads
Division and District MODEM Facilitators
This Division

1. The Division Office (DO) will hold the **3rd Division Management Committee Video Conference** on **July 16, 2020** from 8:00 AM – 12:00 NN.
2. Participants to this 3rd MANCOM Video Conference are the members of the Division Executive Committee (EXECOM), Public Schools District Supervisors/District-In-Charge and Full-fledged Principals, however School In-Charge will be given video link for live streaming.
3. Participants are expected to wear their appropriate **DISTRICT POLO SHIRT**.
(Please dress appropriately)
4. All District ICT Coordinators are expected to provide technical assistance to their respective School Heads most especially to the PSDS concerned. On the other hand, District ICTs shall ensure that participants have an active DepEd Email and Microsoft Account. Please coordinate with Freddiejun T. Delig (IT Officer) for the meeting link.
5. Attached to this Division Memorandum is the Training Matrix for reference.
6. Wide dissemination of this Memorandum is hereby desired.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encls.: As stated

To be indicated in the Perpetual Index

under the following subjects:

COMMUNICATIONS RULES AND REGULATIONS
POLICY

SGOD, HRD-*lathica*



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph



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SCHOOLS DIVISION OF MISAMIS ORIENTAL

3rd ONLINE DIVISION MANAGEMENT COMMITTEE MEETING (MANCOM)

Thursday | July 16, 2020

Via Google Meet

TRAINING MATRIX

Time	Activity/ Topic	Person-in-Charge
Morning Session		
8:00 AM	Preliminaries: National Anthem Opening Prayer Welcome and Opening Message Presentation of Participants Message	AVP AVP Rowena H. Para-on, PhD, CESO VI Asst. SDS Facilitator Jonathan S. Dela Peña, PhD, CESO V Schools Division Superintendent
8:30 AM	ASDS Time	Rowena H. Para-on, PhD, CESO VI Asst. SDS
10:00 AM	SDS Time	Jonathan S. Dela Peña, PhD, CESO V Schools Division Superintendent
12:00 NN	Closing Ceremonies - Closing Prayer - Makabayan Song	Emcee/ Facilitator



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