



Republic of the Philippines  
**Department of Education**  
REGION X

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

11 APRIL 2022

**DIVISION MEMORANDUM**  
No. **213**, s. 2022

**FIDELITY BONDING OF SCHOOL HEADS AND  
PROPERTY CUSTODIANS FY 2022**

To: **ALL SCHOOL HEADS**  
**ALL SCHOOL PROPERTY CUSTODIANS**

1. In compliance to the Treasury Circular No. 02-2009 dated August 6, 2009 re: Revised Omnibus Regulations Governing the Fidelity Bonding of Accountable Public Officers Pursuant to the Public Bonding Law (Section 313-335 Chapter 15, Revised Administrative Code of 1917), you are hereby directed to request for bonding to cover property accountability in accordance with the Schedule of Premium Rates.
2. The applicant shall accomplish the following forms:
  - a) General Form No. 57A (Request Form)
  - b) General Form No. 58A (Application Form)
  - c) Latest Sworn Statement of Assets, Liabilities and Net Worth (SALN)
  - d) List of Bondable Public Officers certified Administrative Officer
  - e) Appointment/ Designation
  - f) Other supporting documents required during the verification by the Chief Treasury Operations Officer II from the Bureau of Treasury
3. The Revised Schedule of Premium Rate for Property Accountability

Equipment (based on your RPCPPE and all Semi Expendable Properties from RPCI)	30% of their Total Value x 1.5% = Premium
Supplies and Materials (based on Supplies Inventory from RPCI)	50% of their Total Value x 1.5% = Premium

4. For strict compliance.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

