



Republic of the Philippines  
**Department of Education**  
REGION X

**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

11 APRIL 2022

**DIVISION MEMORANDUM**  
No. **214**, s. 2022

**RECONSTITUTION OF DIVISION APPRAISAL AND DISPOSAL COMMITTEE**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEF EDUCATION SUPERVISORS  
ELEMENTARY & SECONDARY SCHOOL HEADS  
DIVISION ACCOUNTANT  
ALL OTHERS CONCERNED  
This Division

1. Pursuant to Executive Order No. 309 and 888, the Division Appraisal and Disposal Committee is hereby reconstituted as follows:

Chairman: DR. ERLINDA G. DAEL  
OIC-Assistant Schools Division Superintendent

Members: DR. RHODORA L. GALLARES  
OIC-Administrative Officer V

ELEONOR P. CRUZ  
Administrative Officer IV

JAIREN PEARL LAGROSAS  
Administrative Officer II

FREDDIEJUN T. DELIG  
ICT Officer  
(ICT/DCP Packages)

ENGR. SANDY L. SIMO  
Division Engineer  
(School Buildings/Physical Facilities)

CELIETO B. MAGSAYO  
Education Program Supervisor  
(Learning Resources)

Secretariat: MARY KHONI Y. LAO  
Administrative Aide - Supply





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2. The Division Appraisal and Disposal Committee shall strictly adhere to the enclosed functions, guidelines and procedures on the disposal and appraisal of properties as stated in the Handbook on Property and Supply Management.
3. Travel or transportation expenses and other allowable expenses incurred by the committee in performing their tasks shall be charged against Division MOOE funds.
4. For guidance and strict compliance.

**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

