



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

16 SEPTEMBER 2020

DIVISION MEMORANDUM

No. 244 s. 2020

**INVITATION TO ALL PRINCIPAL PASSERS WITHOUT ASSIGNMENT AS SCHOOL
IN-CHARGE IN ELEMENTARY AND SECONDARY SCHOOLS**

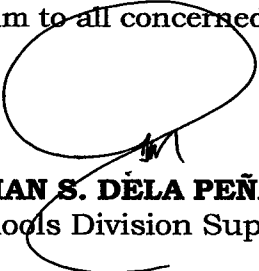
To: Public Schools District Supervisors
Public Schools Elementary and Secondary School Heads
All Others Concerned

1. All principal passers who have not been deployed as School In-Charge in any Elementary and Secondary Schools are hereby invited by this Office to submit **scanned copy** of the following pertinent documents:

- a) Letter of Intent stating at least three (3) preferred station/schools and district
- b) Certificate of Rating – Principals' Test
- c) Service Record
- d) Performance Rating for last 3 three rating period
- e) Outstanding Accomplishments for the last 5 years (awards, innovation, research, resource speakership)
- f) Certification of Participation to NEAP Trainings, if any

2. Email pertinent documents to misor.planning@deped.gov.ph on or before September 21, 2020 with the sample Subject: SIC_Intent_Jose_Cruz.

3. Immediate dissemination of this Memorandum to all concerned is desired.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

Encls.: None
References: None

To be indicated in the Perpetual Index
under the following subjects:

PRINCIPAL PASSERS

SCHOOL IN-CHARGE

SGOD, ELG



Address: Del Pilar - Velez St., Brgy. 29, Cagayan de Oro City 9000
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph

BE MORE
Bringing Excellence by Maximizing and Optimizing Resources in Education