



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MISAMIS ORIENTAL**  
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June 1, 2017

**DIVISION MEMORANDUM**

No. 255 s. 2017

**ANNOUNCEMENT FOR THE THIRD ROUND OF SELECTION PROCESS FOR  
SENIOR HIGH SCHOOL (SHS) TEACHER APPLICANTS FOR CORE SUBJECTS, ACADEMIC  
AND TECHNICAL-VOCATIONAL LIVELIHOOD (TVL) TRACKS  
School Year 2017-2018**

To: Education Program Supervisors  
Public Schools District Supervisors/ In-charge  
Elementary and Secondary School Heads  
Teachers  
This Division

1. This Office announces for the Third Round of the Selection Process for Senior High School Teacher Applicants for Core Subjects, Academic and Technical - Vocational Livelihood(TVL)Tracks for the School Year 2017-2018, preferably with Licensure Examination for Teachers (LET).
2. The selection process shall be in accordance to DepEd Order No.3, s. 2016 entitled "Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year 2016-2017."
3. Interested applicants shall submit their application letter together with one folder of photocopied documents on or before **June 30, 2017** to the Office of the Schools Division Superintendent, this Division, as follows:
  - a. Letter of Intent which shall indicate the following information:
    - Statement of purpose/ expression of intent
    - Subject he/she intends to teach
    - Preferred school/s
  - b. CSC Form 212 with 2x2 ID picture
  - c. Certified photocopy of certificates of training attended
  - d. NBI Clearance
  - e. Transcript of Records (Baccalaureate, M.A. & PhD.)
  - f. General Weighted Average ( Baccalaureate grades)
  - g. Certified photocopy of registration/ license
  - h. Certified photocopy of PRC professional ID card
  - i. Certified photocopy of Certification of Status of Employment/ Service Record

4. Interested applicants shall possess the basic CSC Qualification Standards attached in DepEd Order No. 3, s.2016. (Please see enclosed CSC Qualification Standards.)

5. New applicants shall bring the original copy of their pertinent documents, lesson plan(3cps.) and instructional materials *during the interview and demonstration teaching*. The schedule of the interview, demo teaching and communications skills test shall be announced in a separate Memorandum.

6. Immediate dissemination of this Memorandum to all concerned is desired.

~~CHERRY MAE L. LIMBACO, PhD., CESO V~~  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:  
SELECTION

TEACHERS

POLICY

CLL/rig