



Republic of the Philippines  
**Department of Education**  
REGION X

SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division  
Superintendent

April 16, 2024

**DIVISION MEMORANDUM**

No. 272 s. 2024

**REGIONAL COORDINATION MEETING OF THE FINANCE STRAND**

To: **Division Accountant**  
**Division Budget Officer**  
**Division Finance TWG** (Please see attached Enclosure 1)  
This Division

1. This office shall conduct the **REGIONAL COORDINATION MEETING OF THE FINANCE STRAND** on April 23-25, 2024, at Apple Tree Resort and Hotel, Taboc, Opol, Misamis Oriental.
2. This activity aims to achieve the following:
  - a. Discuss and develop an agreement on the various issues and concerns about accounting and budgetary operations.
  - b. Provide technical assistance to the participants on financial management matters.
  - c. Submit the following 1<sup>st</sup> Quarter Budgetary and Financial Accountability Reports (BFARs) in soft copies:
    - i. Statement of Appropriations, Allotments, Obligations, Disbursements and Balances (FAR No. 1);
    - ii. Statement of Appropriations, Allotments, Obligations, Disbursements and Balances by Object of Expenditures and by PPA (FAR No. 1-A);
    - iii. List of Allotments and Sub-Allotments (FAR No. 1B);
    - iv. Statement of Obligations and Disbursements, Liquidations and Balances for Inter-Agency Fund Transfers (FAR No. 1-C);
    - v. Quarterly Report of Revenue & Other Receipts (FAR No. 5); and
    - vi. Quarterly Report of Approved Budget, Utilizations, Disbursements and Balances for Trust Receipts (FAR No. 6)



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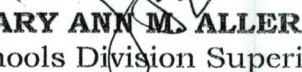


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3. The participants of the activity are the Chief Administrative Officer, Supervising Administrative Officer, Administrative Officer V, Administrative Officer IV, Accountant III and Accountant II from the Regional Office, Division Accountant, Budget Officer, Secondary School Bookkeepers from the Implementing Units (IU) and Division Finance Technical Working Group.
4. Expenses for the board and lodging, and travel expenses shall be charged against the downloaded fund from the regional office/Division MOOE Fund. All disbursements related to the conduct of this activity shall be subjected to the usual budgeting, accounting, and auditing rules and regulations.
5. For information, guidance, and compliance.

**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent

  
**MARY ANN M. ALLERA**  
Asst. Schools Division Superintendent  
Officer in Charge  
Office of the Schools Division Superintendent





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