



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City



June 6, 2018

DIVISION MEMORANDUM

No. 285 s. 2018

TO : ALL INTERESTED APPLICANTS
This Division

SUBJECT: RANKING FOR EDUCATION PROGRAM SPECIALIST II

1. This Office announces the ranking of qualified applicants for Education Program Specialist II.
2. The ranking shall abide with the guidelines stipulated in DepED Order No. 66, s. 2007, otherwise known as “Guidelines on the Appointment and Promotion of other Teaching, Related Teaching and Non-Teaching Positions.”
3. The following qualification standards shall be considered:

Position Title/SG	Education	Experience	Training	Eligibility
Education Program Specialist II SG 16	Bachelor’s degree in Education or its equivalent	2 years experience in education research, development, implementation or other relevant experience	4 hours of relevant training	PBET; Teacher Career Service (Professional) Appropriate Eligibility for Second Level Position

4. Interested applicants shall submit their application letter together with one folder of photocopied documents on or before June 20, 2018 to **RANDOLPH B. TORTOLA**, Schools Division Superintendent, as follows:
 - a. Application letter;
 - b. Accomplished Form 212 with 2x2 picture;
 - c. Performance rating for the last three rating periods;
 - d. Updated copy of service record;
 - e. Transcript of records;
 - f. Certificate of registration/ license;
 - g. all available and eligible pertinent documents as stipulated in DepEd Order No. 66, s. 2007; and
 - h. Omnibus certification of authenticity and veracity of all documents submitted.
5. Applicants shall bring the original copies of the documents they have submitted for the deliberation and interview on July 6, 2018 at 9:30 a.m. at the Division Conference Hall.

6. Only the qualified applicants who can attend the interview/deliberation shall be included in the selection line-up.

7. The Personnel Selection Board (PSB) is composed of the following:

Chairman : **ROWENA G. PARA-ON**
Acting ASDS

Members : **BERNADETTE P. SAMACO**
Administrative Officer V

MARIA ASUNCION G. RAFOLS
MOPSTEA President

ERLINDA G. DAEL
CID Chief

RUDY O. MAGDUGO
SGOD Chief

MARIO T. ARROYO
HRM Designate

LYNNETH R. ABROGUEÑA
PESPA President

MELANIE C. ESTENZO
Administrative Officer IV

Secretariat: **CLARIBEL A. RODRIGUEZ**
Administrative Assistant III

8. Immediate dissemination of this Memorandum to all concerned is enjoined.



RANDOLPH B. TORTOLA
Schools Division Superintendent

RBT/clr