



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

08 June, 2022

DIVISION MEMORANDUM

No. 342 s. 2022

PROCUREMENT ON THE SUPPLY AND DOOR TO DOOR DELIVERY OF SCHOOL FURNITURE CHARGED AGAINST 10% ALLOCATION FOR CY 2022 BEFF – SCHOOL FURNITURE PROGRAM (SFP) FOR KINOGITAN SENIOR HIGH SCHOOL AND LUMBO NATIONAL HIGH SCHOOL OF THE DEPARTMENT OF EDUCATION – DIVISION OF MISAMIS ORIENTAL

To: Merlinda Ilago, End-User Representative – Lumbo NHS
Axel L. Maestrado, End-User Representative – Kinoguitan SHS
Jennifer Z. Valmoria, BAC Secretariat
All Concerned Division, District and School Personnel

1. You are hereby directed to attend the Pre-Procurement Conference, Pre-Bidding Conference, and Receipt, Opening of Bids and Eligibility Check on the **Supply and Door to Door Delivery of School Furniture Charged Against 10% Allocation for CY 2022 BEFF – School Furniture Program (SFP) for Kinoguitan Senior High School and Lumbo National High School of the Department of Education – Division of Misamis Oriental.**
2. The Procurement Activity and Schedule of the said project are the following:

Procurement Activity	Schedule
Pre-Procurement Conference	June 06-07, 2022 1:30 p.m
Pre-Bid Conference	June 16, 2022 9:30 a.m.
Receipt and Opening of Bids and Eligibility Check	June 28, 2022 9:30 a.m.
Bid Evaluation	June 29, 2022
Post Qualification	June 30, 2022
Approval of Resolution / Issuance of Notice of Award	July 01, 2022
Contract Preparation and Signing	July 4-5, 2022
Issuance of Notice to Proceed	July 6-7, 2022

3. The venue will be at Division Conference Room, 3rd Floor of DepEd Misamis Oriental Division Office Building, Velez St. Cor. Del Pilar St., Cagayan de Oro City.
4. Travelling expenses shall be charged against School MOOE Funds subject to the usual government accounting and auditing rules and regulations.
5. For your information and guidance.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent



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