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Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division Superintendent

24 June, 2022

**DIVISION MEMORANDUM**  
No. 358 s. 2022

**EARLY PROCUREMENT ACTIVITY (EPA) ON THE REPAIR AND REHABILITATION OF CLASSROOMS UNDER CY 2022 BASIC EDUCATIONAL FACILITIES FUND (BEFF) OF THE DEPARTMENT OF EDUCATION – DIVISION OF MISAMIS ORIENTAL**

**To: DIVISION BIDS AND AWARDS COMMITTEE  
DIVISION BAC TECHNICAL WORKING GROUP  
DIVISION BAC SECRETARIAT  
GUILLERMO I. BAHADE, End-User Representative – Suarez ES  
JOEVAN B. LLACUNA, End-User Representative – Kabangasan ES  
FLORDELIZA A. TALIPAN, End-User Representative – Bauk Bauk ES  
LOWEL S. MAÑOZA, End-User Representative - Natalio L. Bongcas Sr. Memorial ES  
ROCHELLE B. GIPULAO, End-User Representative – Mangga ES  
LIZA A. PAREDES, End-User Representative – Valdeconcha ES  
HERMES JOYMAR T. LABIANO End-User Representative – Mapua ES  
IAN PET S. TUBELLEJA, End-User Representative – CP Garcia ES  
REYNALDO V. MAGAN, End-User Representative – Lagonglong CS  
ALL CONCERNED DIVISION, DISTRICT AND SCHOOL PERSONNEL**

1. You are hereby directed to attend all of the procurement activities of the project, **Repair and Rehabilitation of Classrooms Under CY 2022 Basic Educational Facilities Fund (BEFF), Early Procurement Activity (EPA) of the Department of Education – Division of Misamis Oriental.**
2. The Procurement Activities and Schedule of the said project are the following:

<b>Procurement Activity</b>	<b>Schedule</b>
Pre-Procurement Conference	June 27, 2022
Pre-Bid Conference	July 5, 2022   9:30 a.m.
Receipt and Opening of Bids and Eligibility Check	July 18, 2022   9:00 a.m.
Bid Evaluation	July 19-20, 2022
Post Qualification	July 21-22, 2022
Approval of Resolution / Issuance of Notice of Award	July 25, 2022
Contract Preparation and Signing	July 26, 2022
Issuance of Notice to Proceed	July 27, 2022





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3. The venue will be at Division Conference Room, 3<sup>rd</sup> Floor of DepEd Misamis Oriental Division Office Building, Velez St. Cor. Del Pilar St., Cagayan de Oro City.
4. Travelling expenses shall be charged against School MOOE Funds subject to the usual government accounting and auditing rules and regulations.
5. For your information, guidance, and strict compliance.

**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

JSD/EGD/NJCablay

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