



July 27, 2018

DIVISION MEMORANDUM

No. 416, s. 2018

TO: **ALL CONCERNED SECONDARY SCHOOL HEADS**

FROM: 
RANDOLPH B. TORTOLA
Schools Division Superintendent

SUBJECT: **PRE- BIDDING CONFERENCE AND RECEIPT, OPENING OF BIDS AND ELIGIBILITY CHECK**

1. You are hereby directed to attend the **Pre-Bidding Conference and Receipt, Opening of Bids and Eligibility check for the ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION OF ELECTRICAL SYSTEMS ON-GRID SCHOOLS BATCH 1 TO VARIOUS SECONDARY SCHOOLS UNDER CY 2018 BASIC EDUCATIONAL FACILITIES FUND(BEFF) –REBID** at the 3rd Floor Division Conference Room, DepED, Division of Misamis Oriental, Cagayan de Oro City.
2. Secondary School Heads shall be designated as Representative from the End-User during the Pre-Bidding Conference and Receipt, Opening of Bids and Eligibility Check.
3. The List of Schools are indicated in **Enclosure 1**.
4. The Procurement Activity and Schedule are indicated in **Enclosure 2**.
5. Travel expenses shall be charged against School MOOE Funds.
6. For your information and compliance.

RBT/cbv
Encl.:As stated





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO



DIVISION OF MISAMIS ORIENTAL

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Enclosure 1

1. Salay National High School
2. Kinoguitan National Agricultural High School
3. Jasaan National High School
4. Manticao National High School
5. Naawan National High School
6. Maputi Senior High School, Naawan



Uplifting People Through K to 12 Education



Enclosure 2

<u>Procurement Activity</u>	<u>Schedule</u>
Advertising/Posting of Invitation	July 23-30,2018
Issuance of Bidding Documents	July 23-August 13, 2018, 5:00PM
Pre-Bid Conference	July 31, 2018,10AM
Receipt and Opening of Bids and Eligibility Check	August 14, 2018, 10AM
Bid Evaluation	August 15-17, 2018
Post Qualification	August 20-22, 2018
Approval of Resolution/Issuance of Notice to Award (NOA)	August 23-24, 2018
Contract Preparation and Signing	August 27-28, 2018
Approval of Contract by Higher Authority	August 29-30, 2018
Issuance of Notice to Proceed	August 31, 2018