



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

August 3, 2023

DIVISION MEMORANDUM
NO. 433, s. 2023

**ORGANIZING COMMITTEE FOR THE DIVISION HUMAN RESOURCE
INFORMATION SYSTEM (DHRIS)**

To: All Concerned Personnel
This Division

1. In line with Division Memorandum No. 415, s. 2023 entitled Orientation-Workshop on the Division Human Resource Information System, the Program Committee is hereby organized.
2. The Program Committee for the Division Human Resource Information System is composed of the following:

Function	Name	Position
Program Consultants	<i>Edilberto L. Oplenaria, CESO IV</i> <i>Erlinda G. Dael, PhD., CESE</i>	SDS ASDS
Program Committee Leaders	<i>Janice Lourdes S. Resurreccion</i> <i>Freddiejun T. Delig</i>	AO V, Admin ITO - I
Program Committee Asst Leader	<i>Melanie C. Estenzo</i> <i>Mark Lorren T. Tejano</i> <i>Ninojomar S. Cablay</i> <i>Gerry P. Madrid</i>	AO IV, HRMO AO V, Budget Officer AO IV, Records Officer EPS II, M&E
Technical Officers for Employee Profile Module	<i>Shayne Yannah M. Frias</i> <i>Christine Grace E. Tahud</i>	AO III AO II
Technical Officers for Service Record Module	<i>Betty P. Saliring</i> <i>Marie Kris N. Yamis</i>	AO III ADA IV
Technical Officers for Employee Leave and Leave Balance Module	<i>Floramy Ingotan</i> <i>Aubrey Mae Christine B. Tabor</i> <i>Eva S. Dela Peña</i> <i>Bakhita G. Loplop</i>	ADAS III ADAS II ADA I Personnel Section Staff
Technical Officer for Legal and Data Privacy	<i>Atty. Christopher F. Pasco</i>	Atty. III
System Technical Officers	<i>Kyrden Cyril Dacalos</i> <i>Paul Dominic Saa</i> <i>Karl Joseph A. Noriga</i> <i>Vicente Y. Hallasgo</i>	AO II AO II ADA I ADA I



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3. All members should be present during the conduct of Orientation-Workshop on the Division Human Resource Information System to all Administrative Officers II at Chali Resort and Conference Center, Cugman, Cagayan de Oro City to provide technical assistance to the participants, according to their functions in the committee, on the following schedule:

Batch 1: August 9-11, 2023

Batch 2: August 14-16, 2023

4. The Committee shall convene at the venue in the afternoon of August 8, 2023 and August 13, 2023 for site preparation activities and pre-conduct briefing.
5. For your reference and guidance.

For the Schools Division Superintendent:

ERLINDA G. DAEL, PhD., CESE
OIC - Assistant Schools Division Superintendent

osds/ictu-ftd



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