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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X –Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
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August 31, 2017

DIVISION MEMORANDUM

No. 441 S.2017

To: Education Program Supervisors
Division Office Section Heads
PS District Supervisors/ PS District In-charge
Senior Education Program Specialists
Education Program Specialists
Elementary School Heads
Secondary School Heads

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **4th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

1. There will be a **DIVISION MANAGEMENT COMMITTEE (MANCOM) Meeting on September 14, 2017 (8:00 am to 4pm)**. Venue will be announced in a separate memorandum.
2. Morning snacks and lunch shall be charged to Division Office funds while travelling and other incidental expenses shall be charged to downloaded funds subject to the usual accounting and auditing rules and regulations.
3. Wide and immediate dissemination of this Memorandum is hereby enjoined.

CLL/rlg

