



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division  
Superintendent

17 AUGUST 2022

**DIVISION MEMORANDUM**  
No. 469 s. 2022

Subject: **SIGNING AUTHORITY ON REASSIGNMENT ORDERS  
AND DESIGNATIONS**

To: **SECONDARY AND ELEMENTARY SCHOOL HEADS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
SECONDARY AND ELEMENTARY TEACHERS  
All Other Concerned  
This Division**

This is to remind all concerned that the approving authority for all Reassignment Orders and Designations within this Division is only the Schools Division Superintendent. Reassignments and Designations signed by other parties are considered unofficial.

For your information and guidance.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

JSD/mce



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